



Town of Menasha Parks & Recreation Department

2000 Municipal Drive
Neenah, WI 54956

Phone: (920) 720-7108 / Fax: (920) 720-7113
Office Hours: (M-F) 8am-4:30pm

PARK COMMISSION MEETING MINUTES

May 13, 2009

Park Commissioners Present: Michael Dillon, Mike Lynch, Judy Holtz, Clarence Peterson, Debbie Swiertz, Gerald Voigt

Excused Absence: Michael Campbell

Staff Present: Director Michael Kading, Recreation Supervisor Amanda Geiser

Guests Present: Josh Woodside, Dale Youngquist, Jennifer Kuhr, Barbara Hanson, Robert Kuhr, Donald Fascio, Jr., Arden Tews, Dale McNamee

* * * * *

The Commission meeting was held at the *Community Center, 1000 Valley Road*, and was called to order by Chairman Dillon at 6:30 p.m. The Pledge of Allegiance was recited and roll call was taken.

APPROVAL OF MINUTES AND EXPENDITURES

The Park Commission dispenses with the reading of, and adopts the April 8, 2009 regular meeting minutes. Commissioner Peterson motioned to accept the minutes as written, seconded by Commissioner Voigt. Motion carried unanimously.

The Commissioners reviewed the expenditure list from May 13, 2009 in the amount of \$12,985.43 for this meeting. Commissioner Lynch motioned, seconded by Commissioner Swiertz to approve the expenditures as listed. Motion carried unanimously.

PUBLIC FORUM

DISCUSSION/PRESENTATIONS

A. People First - ARC:

- More accessibility in parks system.
- Recent projects include: Accessible swing @ Smith Park in the City of Menasha, helped fundraise, Shopko/Neenah - sidewalk @ City of Neenah.

B. Emerald Ash Borer: Director Kading reviewed EAB plan and requested commission input on which tree removal plan best meets our needs - systematic approval w/priority plan for next meeting.

C. Fritse Play Equipment:

- Director Kading requested consideration toward conducting an RFP for play equipment consulting. Discussion ensued and commission recommended using the same RFP process that is in place now.
- Josh presented a variation of Fritse park plan
- Commission talked about plan and discussion as follows...
Clarence - 2 story combo; Judy - location next to trestle, 2 level, entrance, widen path; Mike L. - Bathroom/pavilion, ADA/staircase/open air shelter; Debbie - widen path, 2-story bathroom; Gerald - widen path, annex building; Michael Dillon - combo/bathroom, widen path, ADA path; Town Board - foyer
- Top three priorities were 1. To widen the path 2. Two-story combo 3. Open air/ADA

REPORTS

A. Commission

- Commissioner Lynch reported on the CB Park wood chip trail.

- Commissioner Swiertz commented on Wittmann Park safety, Garden Club meeting on April 25th - 5 attendees, John Zaborsky presented on WI native plants, next meeting May 28 @ 6:30pm at Community Center, plant share, flyers to distribute
 - Commissioner Voigt observed lots of folks walking CB Park, gentleman observed bow hunters
- B. Recreation** - Report was reviewed and accepted as written.
C. Parks - Park Foreman's report was reviewed and accepted as written.
D. Director - The Director's report was reviewed and accepted as written.

OLD BUSINESS

NEW BUSINESS

- A. Approve Recreation Program Round Up Request** - Commissioner Swiertz motioned, seconded by Commissioner Voigt to approve Financial Assistance request. Motion carried unanimously.

COMMISSION EFFECTIVENESS WORKSHOP PHASE II - *facilitated by Dale McNamee*

- One hour special workshop recommended.

CORRESPONDENCE

- **Commission announcement:** Commissioner Dillon encouraged commission members to consider the chair position.

ADJOURNMENT

Commissioner Voigt motioned, seconded by Commissioner Lynch to adjourn the Park Commission meeting of May 13, 2009 at 8:13pm. Motion carried unanimously.

The next regular Commission meeting will be at the Schildt Park Pavilion on May 27, 2009 at 6:30pm.

Sincerely,



Michael J. Dillon
Chairman - Town of Menasha Park Commission