



Town of Menasha Parks & Recreation Department

2000 Municipal Drive
Neenah, WI 54956

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Office Hours: (M-F) 8am-4:30pm

PARK COMMISSION MEETING MINUTES

March 11, 2009

Park Commissioners Present: Michael Dillon, Mike Lynch, Michael Campbell, Debbie Swiertz, Gerald Voigt

Excused Absence: Judy Holtz, Clarence Peterson

Staff Present: Director Michael Kading, Recreation Supervisor Amanda Geiser

Guests Present: LuAnne Adank

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The Commission meeting was held at the *Community Center, 1000 Valley Road*, and was called to order by Chairman Dillon at 6:41 p.m. The Pledge of Allegiance was recited and roll call was taken.

APPROVAL OF MINUTES AND EXPENDITURES

The Park Commission dispenses with the reading of, and adopts the February 11, 2009 regular meeting minutes. Commissioner Voigt motioned to accept the minutes as written, seconded by Commissioner Lynch. Motion carried unanimously.

The Commissioners reviewed the expenditure list from March 11, 2009 in the amount of \$20,233.60 for this meeting. Commissioner Lynch motioned, seconded by Commissioner Voigt to approve the expenditures as listed. Motion carried unanimously.

PUBLIC FORUM

None

REPORTS

A. Commission

- Commissioner Swiertz commented on the open house hosted to allow residents the chance to vote on Wittmann Park playground equipment. This was the right thing to do - thanks!
- Commissioner Voigt reminded everyone present to attend the March 16, 2009 joint Town Board / Park Commission meeting.
- Commissioner Lynch sent a letter to the Post Crescent editor regarding the special meeting.
- Commissioner Swiertz indicated that a representative from Lakeview Credit Union plans to attend on March 16.
- Commissioner Dillon has distributed the Fritse Park flyers. Refer people to our website for any additional information.

B. Recreation - Report was reviewed and accepted as written.

C. Parks - Park Foreman's report was reviewed and accepted as written.

D. Director - The Director's report was reviewed and accepted as written.

OLD BUSINESS

None

NEW BUSINESS

A. New Commission Member Appointments: Commissioner Lynch motioned, seconded by Commissioner Voigt to accept the proposal with discussed change.

- B. **Wittmann Park Request for Proposal for Play Equipment and Installation:** Commissioner Voigt motioned, seconded by Commissioner Lynch to accept the bid in the amount not to exceed \$85,000 from Burke Equipment for playground equipment in primary colors. Motion carried unanimously.
- C. **Community Rental Deposit Policy:** Commissioner Lynch motioned, seconded by Commissioner Voigt to accept the proposal as presented. Motion carried unanimously.

DISCUSSION/PRESENTATIONS

- A. **CB Park Priorities:** It has been determined that Park Staff should move forward with planting plans.
- B. **Town Administrator Feedback/Input:** No discussion
- C. **Summer Meetings:** Commissioner Swiertz suggested that we continue to host the second meeting of the month in the community parks.

CORRESPONDENCE

Reviewed

ADJOURNMENT

Commissioner Voigt motioned, seconded by Commissioner Swiertz to adjourn the Park Commission meeting of March 11, 2009 at 8:03pm. Motion carried unanimously.

The next regular Commission meeting will be at the Municipal Complex on April 14, 2009 at 6:30pm.

Sincerely,

Michael J. Dillon
Chairman - Town of Menasha Park Commission