

Town of Menasha Utility District Commission Regular Meeting
Municipal Complex - Assembly Room - Monday, March 9, 2009

Minutes

1. Call to Order, Pledge of Allegiance and Roll Call

President Arden Tews called the meeting to order at 5:00 p.m., followed by the Pledge of Allegiance. Secretary Backman took roll call and present were President Tews, Commissioners Gerhart, Hanson, Ziegler and Youngquist. Also present were Administrator Sturgell, Finance Dir. Piergrossi, Accts. Mgr/Deputy Treas. Pagel Com. Dev. Dir. Dearborn, Wastewater Supt. Laabs, Water Supt. Roth, Engineer Werner, Melvin Schultz, Barb Knaack, Pat Dobberke, and Josh Woodside.

2. Awards/Presentations

3. Public Forum

4. Discussion Items

5. Old Business

6. New Business

a) 090309-1:UD Expenditures

MOTION: Youngquist/Ziegler to approve the expenditures as submitted with the exception of none. Motion carried.

7. Ordinances/Policies/Agreements

8. Approval of Minutes

a) Regular Utility District Meeting - February 23, 2009

MOTION: Hanson/Gerhart to dispense with reading the above minutes and approve as submitted. Motion carried.

9. Correspondence

a) Water Pumpage Report - February 2009

b) Water Main Report - February 2009

MOTION: Youngquist/Hanson to accept the correspondence for filing as submitted. Motion carried.

10. Reports

a) Supervisor Youngquist - Neenah-Menasha Sewerage Commission Update: On request of the Utility Commission, Comm. Youngquist went back to the Neenah-Menasha Sewerage Commission (NMSC) and reported that the Utility Commission is in consensus of not being opposed of the town taking possession of the north end of the Ninth Street interceptor, and if the City of Menasha is financially able would welcome their maintaining the southern portion as well. Hopefully, this effort can be coordinated through Attorney Gunz. Commissioner Youngquist explained that NMSC has assured us that the city must comply, possibly mandated, to see that repairs are made and that flowage goes to the treatment plant. President Tews commented that he would like to see the City of Menasha have the opportunity to take over their portion of the interceptor, stating it would be in the spirit of cooperation that we work together. Comm. Hanson asked that Comm. Youngquist go back to the NMSC to ask whether, if the interceptor is in their possession, they are mandated to do repairs. Comm. Youngquist stated he would ask. Staff discussed the location of the interceptor and where the dividing line of the two municipalities meets in the road should a problem occur. Wastewater Superintendent Laabs described this area.

b) Finance Director Piergrossi - Utility Online Services: Dir. Piergrossi reported that after ironing out a couple of minor issues, the town went live with online services to allow residents to review their utility bills and pay bills 24/7 with the hope of increasing its customer service. The convenience of going online for your account services requires that you have internet service and an e-mail account set up on your

home computer. You may access the Town of Menasha home page, www.town-menasha.com, and go to the link, "Online Services". Dir. Piergrossi indicated that she hopes to alleviate people having to wait at the Finance counter for service. It also has allowed her to go without re-hiring an additional part-time person in the department to assist customers.

- c) **Water Superintendent Roth - Well Project Update:** Reported that on the east side, drilling of Well #7 is now completed with a final depth of 585 feet. Samples were taken and when approved will complete the well; on the west side Well #8 drilling has begun, reaching approximately 90 feet so far.

11. **Motions by Commissioners**

12. **Adjournment**

At 5:18 p.m., MOTION: Gerhart/Hanson to adjourn. Motion carried.

Respectfully submitted,

Karen Backman, Secretary

Note: These minutes are not to be considered official until acted upon at an upcoming regular meeting, therefore, are subject to revision.