



Town of Menasha Parks & Recreation Department

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Office Hours: (M-F) 8am-4:30pm

PARK COMMISSION MEETING MINUTES

October 8, 2008

Park Commissioners Present: Michael Dillon, Clarence Peterson, Gerald Voigt, Mike Lynch, Judy Holtz, Michael Campbell

Excused Absence: Debbie Swiertz

Staff Present: Director Michael Kading

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The Commission meeting was held at the *Community Center, 1000 Valley Road*, and was called to order by Chairman Dillon at 7:00 p.m. The Pledge of Allegiance was recited and roll call was taken.

APPROVAL OF MINUTES AND EXPENDITURES

The Park Commission dispenses with the reading of, and adopts the September 10, 2008 special and regular meeting minutes and the September 24 regular meeting minutes. Commissioner Peterson motioned to accept the minutes of September 10 and 24 as written, seconded by Commissioner Lynch. Motion carried unanimously.

The Commissioners reviewed the expenditure list from October 8, 2008 in the amount of \$9,890.81 for this meeting. Commissioner Lynch motioned, seconded by Commissioner Voigt to approve the expenditures as listed. Motion carried unanimously.

PUBLIC FORUM – None

DISCUSSION/PRESENTATIONS

- A. **Time and location of future meetings** – Split location, flexibility of time; historical perspective, alternating sites is an idea.
 - Recommended alternating starting locations – Community Center/Municipal Complex
 - Recommended P&R meetings beginning @ 6:30pm - agenda under New Business for the November meeting.
- B. **Rental Rates...Community Center and Park Pavilions** – should we address the existing rate structure
 - Review Valley fees
 - Cost of recovery
 - Agendize for new business at the November meeting. Staff should provide comparisons from surrounding communities along with a recommendation.
- C. **Summary of Community Input Sessions** – Results were reviewed
- D. **2008 Park Pavilion Final Rental Numbers** – were reviewed
- E. **Park Commission Effectiveness Workshop...agenda/desired outcomes** – workshop will be held October 22 @ 6:00pm. Reviewed information that was handed out by Chairman Dillon.

REPORTS

- A. **Commission**
 - Commissioner Holtz re: Glen Allen recognition plaque and trees at Schildt – commission recommended October 18 at noon.
 - Commissioner Voigt commented on a CB Park wood cutting incident, near three fallen cottonwood trees.
 - Commissioner Lynch recommended that the Commission get copied on volunteer days.
- B. **Recreation** – Report was reviewed and accepted as written.

- C. **Parks** – Park Foreman’s report was reviewed and accepted as given.
- D. **Director** – The Director’s report was reviewed and accepted as written. **Fritse Park** – breakdown components, get better cost, etc., no go on October 20, Meet on Oct. 22 6:30pm

OLD BUSINESS

NEW BUSINESS

- A. **Park Fees In Lieu of Land – Chapter 6** – Commissioner Voigt motioned, seconded by Commissioner Lynch to accept the policy as proposed. Motion carried unanimously.
- B. **Park Impact Fee Ordinance – Chapter 14** – Commissioner Voigt motioned, seconded by Commissioner Peterson to postpone this topic until the November 12 Commission meeting.

CORRESPONDENCE

- **Plan Commission Chapter 6** – October 15; 5:15pm
- **CB Park Clean up** – October 18, 8:30a-12:00p, Town Hall
- **Special Commission meeting October 22; 6:30pm**

ADJOURNMENT

Commissioner Voigt motioned, seconded by Commissioner Campbell to adjourn the Park Commission meeting of October 8, 2008 at 9:01pm. Motion carried unanimously.

The next regular Commission meeting will be at the Community Center on November 12, 2008 at 6:30pm.

Sincerely,

Michael Dillon
Chairman - Town of Menasha Park Commission