



# Town of Menasha Parks & Recreation Department

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Office Hours: (M-F) 8am-4:30pm

## PARK COMMISSION MEETING MINUTES

September 24, 2008

**Park Commissioners Present:** Michael Dillon, Clarence Peterson, Gerald Voigt, Debbie Swiertz, Judy Holtz, Mike Lynch

**Excused Absence:** Michael Campbell

**Staff Present:** Director Michael Kading, Recreation Supervisor Amanda Geiser

**Guests Present:** John and Sandy Wiley

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The Commission meeting was held at the *Palisades Park Pavilion*, and was called to order by Chairman Dillon at 7:00 p.m. The Pledge of Allegiance was recited and roll call was taken.

### APPROVAL OF EXPENDITURES

The Commissioners reviewed the expenditure list from September 24, 2008 in the amount of \$7,654.08 for this meeting. Commissioner Lynch motioned, seconded by Commissioner Voigt to approve the expenditures as listed. Motion carried unanimously.

**PUBLIC FORUM** – Issues can only be presented, no action may be taken.

### DISCUSSION

- A. **2009 Capital Projects** – summary was reviewed. Also review of Improvement Plan
- B. **Street Lighting at Friendship Trail and Cold Spring Road** – Director Kading indicated that he spoke with Community Development Director Dearborn who expressed interest in lighting not only this area, but the areas along the trail. Director Kading also shared that he was trying to get a quote for solar lighting.

### REPORTS

- A. **Commission**
  - Commissioner Holtz stated that she spoke with Glen Allen regarding the tree dedication in his honor and will follow up with a specific date.
  - Commissioner Peterson spoke about the tree planting along the Friendship Trail. 28 trees were planted on September 13. Perhaps we should consider the option of purchasing a used bucket.
  - Commissioner Lynch informed that Norm Miller is cleaning out buckthorn at CB Park
  - Commissioner Voigt questioned the removal of brush along main gravel road in CB Park and has requested assistance from the Town in removing the brush.
  - Commissioner Dillon presented the Park and Rec Dept with a \$1,000.00 check from SCA for trail trees

### PALISADES PARK PUBLIC INPUT SESSION – Facilitated by Commissioner Dillon

- Those who spoke appreciate Palisades and enjoy the activity of the park. Nice neighborhood, good mix of activity. Grandkids participate in Kiddie Camp and they enjoy the Hispanic groups that rent the park pavilion.  
**Attributes viewed as Strengths**
  - Cleanliness
  - Summer supervision

- Customer service
- Diverse sports & activities
- Majority of parking is sufficient
- Softball program (grow it)
- Community Center / Fire Dept nearby
- Comfortable setting

**Attributes viewed as Weaknesses**

- Too many silver maples - need urban diversity
- (lack of) grills
- lighting - quantity & quality

**Opportunities**

- Senior citizen activities
- Encourage more users at the CC when playground equipment is moved
- Area north of gazebo under utilized - could be potential picnic area
- Trail connectiveness (could park be hub?)
- Soccer field - north end
- Ice skating rink

**CORRESPONDENCE**

- **Budget Meeting with Town Board** - October 3, 7:30am
- **Park Commission Meeting** - October 8, 7:00pm
- **Special Park Commission Workshop** - October 22, 6:00pm

**ADJOURNMENT**

Commissioner Voigt motioned, seconded by Commissioner Swiertz to adjourn the Park Commission meeting of September 24, 2008 at 8:01pm. Motion carried unanimously.

***The next regular Commission meeting will be at the Community Center on October 8, 2008 at 7:00pm.***

Sincerely,

Michael Dillon  
Chairman - Town of Menasha Park Commission