



Town of Menasha Parks & Recreation Department

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Office Hours: (M-F) 8am-4:30pm

PARK COMMISSION MEETING MINUTES

September 10, 2008

Park Commissioners Present: Michael Dillon, Clarence Peterson, Gerald Voigt, Debbie Swiertz, Mike Lynch, Judy Holtz, Michael Campbell

Staff Present: Director Michael Kading, Recreation Supervisor Amanda Geiser

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The Commission meeting was held at the *Community Center, 1000 Valley Road*, and was called to order by Chairman Dillon at 7:03 p.m. The Pledge of Allegiance was recited and roll call was taken.

APPROVAL OF MINUTES AND EXPENDITURES

The Park Commission dispenses with the reading of, and adopts the August 13 and 27, 2008 regular meeting minutes. Commissioner Lynch motioned to accept the minutes of August 13 as amended and the minutes of August 27 as written, seconded by Commissioner Voigt. Motion carried unanimously.

The Commissioners reviewed the expenditure list from September 10, 2008 in the amount of \$21,702.97 for this meeting. Commissioner Lynch motioned, seconded by Commissioner Voigt to approve the expenditures as listed. Motion carried unanimously.

PUBLIC FORUM - Issues can only be presented, no action may be taken.

REPORTS

A. Commission

- Commissioner Holtz noted that the removal of garbage cans at Butte des Morts Park has caused litter. She also volunteered to follow up with Glen Allen regarding recognition plaque and trees at Schildt.
- Commissioner Voigt commented that staff should be sure to wear safety gear when using chainsaws. The crosswalk at Cold Spring and the Friendship Trail is dark at night - perhaps explore lighting. A "Tour-de-Parks" was suggested for maybe the end of October. A photo of the Trestle Trail at sunset was also shared with the group.
- Commissioner Campbell commented that the new comfort station looks great.
- Commissioner Swiertz suggested a Menasha H.S. clean up day at CB Park as a fund raiser. A suggestion was made that the Trestle Trail might work better.
- Commissioner Lynch suggested that placards be made and installed at each of the park pavilions to announce a party's reservation. Will look into having Boy Scouts construct the placards.

B. Recreation - Report was reviewed and accepted as written.

C. Parks - Park Foreman's report was reviewed and accepted as written.

B. Director - The Director's report was reviewed and accepted as given.

OLD BUSINESS

NEW BUSINESS

- A. Financial Assistance Policy Change** - Commissioner Swiertz motioned, seconded by Commissioner Lynch to accept changing the policy to allow any person in need (not just Town of Menasha residents) to apply for financial aid. Motion carried unanimously.

CORRESPONDENCE

- **CB Park Public Open House** – September 16, 6:00-8:00pm, Town Hall
- **Park Commission Meeting** – September 24, 7:00pm – Palisades Park
- Other correspondence was reviewed

ADJOURNMENT

Commissioner Swiertz motioned, seconded by Commissioner Lynch to adjourn the Park Commission meeting of September 10, 2008 at 7:50pm. Motion carried unanimously.

The next regular Commission meeting will be at the Palisades Park Pavilion on September 24, 2008 at 7:00pm.

Sincerely,

Michael Dillon
Chairman - Town of Menasha Park Commission