

Town of Menasha Board of Supervisors Special Meeting  
Municipal Complex - Assembly Room - Tuesday, September 2, 2008

Minutes

1. CALL TO ORDER

Town Chair Arden Tews called the meeting to order at 5:02 p.m. For the record, Clerk Backman took roll call and present were Supervisor Gerhart, Supervisor Hanson, Supervisor Ziegler, Supervisor Youngquist and Assistant Assessor Telfer. Also present was Administrator Sturgell.

2. SET ADDITIONAL DATE & TIME FOR BOARD OF REVIEW

Discussion began when board members asked about the special meeting called today. Assistant Assessor Telfer explained that the Notices of Assessments were mailed to over 500 property owners and the date of the Board of Review had mistakenly been left out of the notice. The date for the Board of Review was set for September 10 at 4:00 pm and had been properly advertised and posted. In order to be compliant with State Statutes, Assistant Assessor Telfer asked the Board to set another date in addition to September 10th, in which residents could refute their assessments. He stated the original 500 plus property owners noticed would be able to testify at the next Board of Review if they sign a Waiver of Notice, waiving their right to receive proper notice 15 days prior to the Board of Review. Once the resident is heard on September 10th, and if a decision on their assessment is made, they will not be able to be heard again at the second Board of Review hearing.

Chairman Tews asked Clerk Backman about posting and advertising the new Board of Review date in the Post Crescent. She agreed a short notice would be placed in this Sunday's paper and posted as well in order to comply with State Statutes. Assistant Assessor Telfer stated there would be another mailing to the original 500 property owners to include the original date selected as well as the new chosen date for the second meeting of the Board of Review. It was also clarified that the first meeting on September 10 would be at least two hours from 4:00 pm to 6:00 pm or until everyone is heard, and the second meeting would be set for at least two hours also.

MOTION: Youngquist/Ziegler to set an additional date for the Board of Review for Tuesday, September 23 from 5:00 pm - 7:00 pm. Motion carried unanimously.

3. ADJOURN

At 5:12 p.m., MOTION: Hanson/Gerhart to adjourn. Motion carried.

Respectfully submitted,

Karen Backman, Town Clerk