

Town of Menasha Utility District Commission Regular Meeting  
Municipal Complex - Assembly Room - Monday, July 28, 2008

Minutes

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE  
President Arden Tews called the meeting to order at 5:00 p.m., followed by the Pledge of Allegiance. Secretary Backman took roll call and present were President Tews, Commissioner Gerhart, Commissioner Hanson, and Commissioner Youngquist. Commissioner Ziegler was excused.  
Also present were Administrator Sturgell, Finance Dir. Piergrossi, Com. Dev. Dir. Dearborn, Engineer Werner, Accts. Mgr./Deputy Treas. Pagel, Wastewater Supt. Laabs, Water Supt. Roth, Barb Knaack, Melvin Schultz, Michelle Dillon, Pat Dobberke.
2. AWARDS/PRESENTATIONS
3. PUBLIC FORUM
4. DISCUSSION ITEMS
5. OLD BUSINESS
6. NEW BUSINESS
  - a) 080728-1:UD Change Order No. 1, \$11,000.00, Well No. 7 on University Drive  
MOTION: Youngquist/Gerhart to approve as submitted. Motion carried.
  - b) 080728-2:UD Expenditures  
MOTION: Youngquist/Hanson to approve the expenditures as amended to include adding \$21,209.50 for purchase of a 2008 Chevy 3500 cab & chassis service truck to the Enterprise Fund 2008 Water bills list. Water Supt. Roth explained receipt of the truck was delayed due to a strike and was notified that in order to receive the truck the company would require payment by check ahead of time. The old truck will be sold at fair market value. On the motion to approve, motion carried unanimously.
7. ORDINANCES/POLICIES/AGREEMENTS
  - a) 080714-1:UD ORD Amend Town of Menasha Municipal Code Chapter 28.25 Mandatory Connection to Sewer and Water Second Reading and Adoption  
MOTION: Youngquist/Hanson to accept the second reading and adoption as submitted. Motion carried. President Tews asked Water Superintendent Roth whether the type of inspections performed on a 3-yr. basis or at the sale of a home will be documented. Water Superintendent Roth confirmed they do document and keep records.
8. APPROVAL OF MINUTES
9. CORRESPONDENCE
10. REPORTS
  - a) Wastewater Superintendent Laabs - Televising and Grouting Programs: Gave a presentation of various sanitary sewer projects and repairs showing before and after pictures; examples of water leakage in pipes and costs to treat; showed manhole repairs and sanitary sewer lining repairs. Board members asked questions about the sanitary sewer liners and their life expectancy, and staff explained. The Board also asked was how old the pipes are, which Supt. Laabs replied date back to approximately the 1970's.
  - b) Water Superintendent Roth - Update on Water Main and Well Projects: Reported the main replacement on Ninth Street was completed and concrete restoration will follow. Next the crew will be working on Tayco Street going north to Hwy. 441. The well No. 7 project continues.
11. MOTIONS BY COMMISSIONERS
12. ADJOURNMENT  
At 5:25 p.m., MOTION: Hanson/Gerhart to adjourn. Motion carried.

Respectfully submitted,

Karen Backman, Secretary