

Town of Menasha  
Utility District Commission Regular Meeting  
Municipal Complex - Assembly Room - Monday, July 14, 2008

Minutes

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL

President Arden Tews called the meeting to order at 5:00 p.m., followed by the Pledge of Allegiance. Secretary Backman took roll call and present were President Tews, Commissioner Gerhart, Commissioner Hanson Commissioner Ziegler and Commissioner Youngquist.

Also present were Administrator Sturgell, Finance Dir. Piergrossi, Com. Dev. Dir. Dearborn, Engineer Werner, Accts. Mgr/Deputy Treas. Pagel, Wastewater Supt. Laabs, Water Supt. Roth, Barb Knaack, Penny Troiber, Gary Koehnke, Melvin Schultz, Paul Eisen, and Ernie Lehl.

2. AWARDS/PRESENTATIONS

3. PUBLIC FORUM

4. DISCUSSION ITEMS

5. OLD BUSINESS

6. NEW BUSINESS

a) 080714-1:UD Expenditures

MOTION: Youngquist/Hanson to approve the expenditures as submitted with the exception of none. Motion carried.

7. ORDINANCES/POLICIES/AGREEMENTS

a) 080714-1:UD:ORD Amend Town of Menasha Municipal Code Chapter 28.25 Mandatory Connection to Sewer and Water *First Reading*

Administrator Sturgell gave an overview of the proposed sewer and water connection ordinance amendment. He described the current ordinance requiring hookup within 360 days, the proposed amendment clarifies for homes situated greater than 200 ft. from the property line, deferral if property owner already has a recorded agreement with Winnebago County Register of Deeds, and conditions of deferral. Board members discussed one of the conditions of deferral; the timeframe for requiring passage of a comprehensive water test. Barb Knaack, Irish Road, also commented on meeting the water test timing requirement; asked staff which property owners had recorded agreements, but then offered to contact County on her own.

MOTION: Youngquist/Gerhart to accept the first reading of the ordinance.

After discussion, MOTION: Youngquist/Gerhart to amend Sec. (1)(e) which reads, *The distance between the house property line will be measured in a straight line from... and add the words: either the house or the private well ...to the closest point on the property line where the water main is located.*

MOTION: Youngquist/Gerhart to amend changing a word in Sec. (2)(h) of the second sentence from: "would be established" to "shall be established". On both amendments, motion carried. On the main motion, motion carried unanimously.

8. APPROVAL OF MINUTES

a) Regular Utility District Meeting - June 23, 2008

MOTION: Hanson/Youngquist to dispense with the reading of the above minutes and approve as submitted. Motion carried.

9. CORRESPONDENCE

a) Water Pumpage Report - June 2008

b) Water Main Report - June 2008

MOTION: Youngquist/Ziegler to accept the correspondence for filing as submitted. Motion carried.

10. REPORTS

- a) Water Superintendent Roth - Update on Water Projects: Reported that the water main project was going well on 9th Street with seven days of work left before beginning Tayco Road; began drilling Well #7.

11. MOTIONS BY COMMISSIONERS

12. ADJOURNMENT

At 5:38 p.m., MOTION: Gerhart/Hanson to adjourn. Motion carried.

Respectfully submitted,

Karen Backman, Secretary