



Town of Menasha Parks & Recreation Department

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Office Hours: (M-F) 8am-4:30pm

PARK COMMISSION MEETING MINUTES

June 11, 2008

Park Commissioners Present: Michael Dillon, Mike Lynch, Gerald Voigt, Mike Campbell (ar. 7:05pm), Judy Holtz

Excused Absence: Clarence Peterson, Debbie Swiertz

Staff Present: Director Michael Kading, Recreation Supervisor Amanda Geiser, Community Development Director George Dearborn

Guests Present: Terry Strohmeyer, Joe Nemecek, Ryan Schumacher, John Schneider, Jeff Strohmeyer, Rory Jensen

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The Commission meeting was held at the *Community Center, 1000 Valley Road*, and was called to order by Commissioner Peterson at 7:00 p.m. The Pledge of Allegiance was recited and roll call was taken.

APPROVAL OF MINUTES AND EXPENDITURES

There was no motion regarding the minutes from the May 14 and May 28, 2008 meetings. Changes were noted to the drafts and review and motion to approve will be added to the agenda for the June 25, 2008 meeting. The Commissioners reviewed the expenditure list from June 11, 2008 in the amount of \$6,703.09 for this meeting. Commissioner Dillon motioned, seconded by Commissioner Voigt to approve the expenditures as listed. Motion carried unanimously.

PUBLIC FORUM – Issues can only be presented, no action may be taken.

DISCUSSION/PRESENTATION

- A. **Suburban Athletics Ballfield Request** – A map of the proposed field placement was reviewed by the Commission and Suburban Athletics (SA) discussed various aspects of the proposed field. The Commission asked that the Director mark out the proposed field at O’Hauser for the June 25, 2008 meeting. The Commission asked that its members meet at the SA concession stand at 6:45pm to view the field placement.
- B. **Trail Maintenance – Mowing/Snow Plowing** – The Commission reviewed the Redtail Crossing Developer Agreement and asked various questions of Mr. Nemecek. After much discussion, the commission requested that this item be placed on the June 25 meeting agenda as a new business item for the Commission to take action.

The Commission further asked that a snow removal position statement be drafted recommending the continuation of this practice.

- C. **Trail Development** – The trail chart was reviewed.
- D. **CNA Information** – CNA...the Commission suggested that a joint meeting with staff and Commission be established.

REPORTS

A. Commissioners – Issues can only be presented, no action may be taken.

- Commissioner Voigt – picture of turkey in CB Park was circulated
- Commissioner Dillon – Prairie Restoration Project (northside SCA)
– June 13 planting volunteer @ SCA flower bed
- Commissioner Holtz noted that she would not be in attendance at the June 25 Commission meeting.

B. Recreation – Report was reviewed and accepted as written.

C. Parks – Park Foreman’s report was reviewed and accepted as written.

D. Director – The Director’s report was reviewed and accepted as written.

OLD BUSINESS

None

NEW BUSINESS

- A. Park Land Dedication, Fees in Lieu of and Park Improvement Proposal** – Commissioner Dillon motioned, seconded by Commissioner Voigt to accept the proposal from Ruckert-Mielke to complete the work needed for Park Land Dedication, Fees-in-Lieu-of and Park Improvement in the amount of \$6,300.00. Motion carried unanimously.

CORRESPONDENCE

Correspondence was reviewed.

MOTIONS BY COMMISSIONERS

Commissioner Voigt motioned, seconded by Commissioner Dillon to convene into closed session at 8:53 pm pursuant to 19.85(1)e of the Wisconsin State Statutes; deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. To consider land available for purchase at 1386 E. Shady Lane.

ADJOURNMENT

Commissioner Holtz motioned, seconded by Commissioner Voigt to adjourn the Park Commission meeting of June 11, 2008 at 9:22pm. Motion carried unanimously.

The next regular Commission meeting will be at the O’Hauser North Park Pavilion on June 25, 2008 at 7:00pm.

Sincerely,

Judy Holtz
Park Commission Secretary