



Town of Menasha Parks & Recreation Department

2000 Municipal Drive
Neenah, WI 54956

Phone: (920) 720-7108 / Fax: (920) 720-7113
Office Hours: (M-F) 8am-4:30pm

PARK COMMISSION MEETING MINUTES

May 28, 2008

Park Commissioners Present: Michael Dillon, Clarence Peterson, Gerald Voigt, Debbie Swiertz, Mike Campbell, Judy Holtz

Excused Absence: Mike Lynch

Staff Present: Director Michael Kading, Recreation Supervisor Amanda Geiser, Park Foreman Ron Pavlak

Guests Present: Julie Breider, Mark Mayer, James and Bonnie Smith, Kevin Otto, Kurt Schodorf, Carol Plach, Carol Hedtke, Tina Stein, Andy Wittman, Lawrence Swiertz, Eric Sumnicht, Mary Louise Weber, David Voss

* * * * *

The Commission meeting was held at the *Wittmann Park Pavilion*, and was called to order by Commissioner Peterson at 7:00 p.m. The Pledge of Allegiance was recited and roll call was taken.

APPROVAL OF MINUTES AND EXPENDITURES

The Commissioners reviewed the expenditure list from May 28, 2008 in the amount of \$11,464.21 for this meeting. Commissioner Voigt motioned, seconded by Commissioner Campbell to approve the expenditures as listed. Motion carried unanimously.

PUBLIC FORUM – Issues can only be presented, no action may be taken.

REPORTS

A. Commissioners – Issues can only be presented, no action may be taken.

- Commissioner Voigt commented that he enjoyed the trestle trail and watching the fish off the trail
- Commissioner Dillon announced a joint Prairie Restoration project with SCA, McMahon and the Town. The pilot project will be located on the north side of the Friendship Trail near the SCA and McMahon Buildings.

B. Director –

- Report from Ruekert-Mielke reviewed regarding park land dedication fees in lieu of Park improvement fees.
- Distributed memo regarding CNA Action plan: will agendize for June 11 meeting
- Spoke to Dale McNamee regarding facilitating Team Building meeting with Commission.

CORRESPONDENCE

Correspondence was reviewed.

WITTMANN PARK PUBLIC INPUT SESSION – *Facilitated by Commissioner Dillon*

- Wittmann revised plans discussed.
- Many great ideas brought up by residents
 1. sidewalks through soccer fields or along the perimeter (possibly crushed stone)

2. more stalls in restrooms
 3. trash cans
 4. Park security issues – more frequent police control, security lighting, neighborhood watch, restroom door visibility
- Parking for soccer tournaments (i.e. Airport Rd)
 - Cutting through yards during tournaments
 - Maps to use to help direct traffic & signage
 - Consider repairing old pavilion and construct refreshment stand by soccer fields
 - Costs for maintaining parks → taxes/soccer clubs → park redevelopment
 - Town vs. City users of Soccer Fields
 - Move volleyball court south away from properties
 - Maintenance of tennis courts
 - Wetlands? No wetland delineation has been completed
 - Priority of what needs to be done 1st/2nd/3rd
 - Privacy issues (screening & shrubs) – do we really need 5 soccer fields
 - Basketball courts due
 - Would we open up concession stand and soccer fields to other organizations for revenue?
 - Timing of construction of new pavilion and construction of road and demolition of old pavilion
 - Consider holding a special event – movie night, etc.
 - Temporary basketball equipment for park to use during interim
 - Continue “Town Meetings” process

ADJOURNMENT

Commissioner Holtz motioned, seconded by Commissioner Swiertz to adjourn the Park Commission meeting of May 28, 2008 at 8:23pm. Motion carried unanimously.

The next regular Commission meeting will be at the Community Center on June 11, 2008 at 7:00pm.

Sincerely,

Judy Holtz
Park Commission Secretary