



Town of Menasha Parks & Recreation Department

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Office Hours: (M-F) 8am-4:30pm

PARK COMMISSION MEETING MINUTES

May 14, 2008

Park Commissioners Present: Mike Lynch, Michael Dillon, Clarence Peterson, Gerald Voigt, Debbie Swiertz, Mike Campbell, Judy Holtz

Staff Present: Director Michael Kading, Recreation Supervisor Amanda Geiser

Guests Present: Bradd Seegers, Joe Nemecek, George Dearborn (T.O.M. Community Development Director)

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The Commission meeting was held at the *Community Center, 1000 Valley Road*, and was called to order by President Lynch at 7:00 p.m. The Pledge of Allegiance was recited and roll call was taken.

APPROVAL OF MINUTES AND EXPENDITURES

The Park Commission dispenses with the reading of, and adopts the April 9 and April 23, 2008 regular meeting minutes. Commissioner Dillon motioned to accept the minutes as written, seconded by Commissioner Voigt. Motion carried unanimously.

The Commissioners reviewed the expenditure list from May 14, 2008 in the amount of \$27,396.33 for this meeting. Commissioner Voigt motioned, seconded by Commissioner Peterson to approve the expenditures as listed. Motion carried unanimously.

PUBLIC FORUM – Issues can only be presented, no action may be taken.

Bradd Seegers raised concern as a resident that the bridge near Olde Buggy Dr. on W. American Dr. should be designed to support a 10,000 lb. vehicle.

DISCUSSION/PRESENTATION

- A. **Trail Maintenance – Mowing** – Joe Nemecek spoke regarding trail maintenance/mowing. He is an advocate of the town mowing the trail in his subdivision area. (Land maps w/dimensions, Chapter 6 – subdivisions)
- B. **Trail Development – Ranking**
 - Extend Cold Spring → Grand Chute
 - Sand Point Ridge → E. Shady Lane (Cold Spring Road)
 - Irish Road → E. Shady Lane → County II
 - Link Palisades → Trestle Trail
 - E. Shady Lane → W. American Drive
 - Palisades → Wittmann → Racine → Calder Stadium
 - Clayton Road → E. Shady Lane → Irish Road
- C. **“Town Hall” style meetings in the parks – process**
 - Map of parks
 - Q/A
 - 5 year Capital Improvement Plan (summary & that specific park)
 - Flip chart w/note pads

- Police Representatives – Jason Weber
- Flag

REPORTS

A. Commissioners – Issues can only be presented, no action may be taken.

- Commissioner Lynch reported on the Park Tour w/new Town Board Members Gerhart and Ziegler
- Commissioner Dillon updated on the planting at SCA along the trail
- Commissioner Voigt – photographs
- Trees along Friendship Trail at Cold Spring to CB, tree for Mr. Allen
- June 21 clean up @ CB park 9-12 – marquee at stations

B. Recreation – Report was reviewed and accepted as written.

C. Parks – Park Foreman’s report was reviewed and accepted as written.

D. Director – The Director’s report was reviewed and accepted as written.

OLD BUSINESS

NONE

NEW BUSINESS

A. Reject quote Landscape Rake – Commissioner Peterson motioned, seconded by Commissioner Voigt to reject the landscape rake quote in the amount of \$552.00. Motion carried unanimously.

B. Award quote for Soil Pulverizer – Commissioner Dillon motioned, seconded by Commissioner Voigt to approve quote from Swiderski for a soil pulverizer in the amount of \$2,295.00. Motion carried unanimously.

C. Approve Financial Assistance Request – Commissioner Voigt motioned, seconded by Commissioner Peterson to approve Financial Assistance request. Motion carried unanimously.

D. Approve Use of Fritse Park – August 21, 2008 – Commissioner Swiertz motioned, seconded by Commissioner Peterson to approve the use of Fritse Park by Walk to Win on August 21, 2008. Motion carried unanimously.

CORRESPONDENCE

Correspondence was reviewed.

ADJOURNMENT

Commissioner Swiertz motioned, seconded by Commissioner Holtz to adjourn the Park Commission meeting of May 14, 2008 at 8:36pm. Motion carried unanimously.

The next regular Commission meeting will be at the Wittmann Park pavilion on May 28, 2008 at 7:00pm.

Sincerely,

Judy Holtz
Park Commission Secretary