

Town of Menasha  
Utility District Commission Regular Meeting  
Municipal Complex - Assembly Room - Monday, April 21, 2008

Minutes

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE

President Arden Tews called the meeting to order at 5:00 p.m., followed by the Pledge of Allegiance. Clerk Backman took roll call and present were President Tews, Commissioner Gerhart, Commissioner Hanson, Commissioner Ziegler and Commissioner Youngquist.

Also present were Administrator Sturgell, Finance Dir. Piergrossi, Com. Dev. Dir. Dearborn, Engineer Werner, Accts. Mgr./Deputy Treas. Pagel, Wastewater Supt. Laabs, Water Supt. Roth, Michael Rosera, Barb Knaack, and Paul Eisen.

2. AWARDS/PRESENTATIONS

3. PUBLIC FORUM

4. DISCUSSION ITEMS

5. OLD BUSINESS

6. NEW BUSINESS

a) 080421-1:UD Expenditures

MOTION: Youngquist/Hanson to approve the expenditures as submitted.

After questions from staff on the bills, Commissioner Youngquist commented he would like to acquire bids from different firms for future Town audits. For the record, Commissioner Youngquist felt Virchow Krause's fee was rather high. Finance Director Piergrossi stated Schenk Associates was unable to conduct the Town's audit due to Commissioner Youngquist currently working for the firm, and added this was the decision of Schenk who had questioned it while conducting our water rate study. Commissioner Youngquist and other board members remarked they did not see a problem with Commissioner Youngquist working for their firm and as a Town Board official, and further stated he would abstain when voting. President Tews asked when bids could be obtained and Finance Director Piergrossi stated she must have enough preparation time to obtain proposals and meet the bid timelines. All board members agreed to pursue bids for next year.

Motion carried to approve the expenditures.

7. ORDINANCES/POLICIES/AGREEMENTS

8. APPROVAL OF MINUTES

a) Regular Meeting - March 24, 2008

MOTION: Hanson/Youngquist to dispense with the reading of the above minutes and approve as submitted. Motion carried with Commissioners Gerhart and Ziegler abstaining.

9. CORRESPONDENCE

10. REPORTS

a) Finance Director Piergrossi - Water Rate Update and Public Service Commission Public Hearing - May 1, 2008 at 10:00 a.m., Municipal Complex: Finance Director Piergrossi explained the process to allow the residents to address the PSC by being present at this hearing, or contacting them on their website address at [www.PSC.wi.gov](http://www.PSC.wi.gov) -*Electronic Regulatory Filing System*, or fax number by the deadline date of April 30. Finance Director Piergrossi reported draft rates had been received but were amended. Reasons given for revenue losses were not fully funding our depreciation for water assets, not having a water rate increase since 2001, and the loss of Kimberly Clark. Piergrossi stated if everything goes as expected, the rate increase would be implemented on May 17, 2008.

11. MOTIONS BY COMMISSIONERS

12. ADJOURNMENT

At 5:28 p.m., MOTION: Hanson/Youngquist to adjourn. Motion carried.

Respectfully submitted,

Karen J. Backman, Utility District Secretary