

Town of Menasha
Utility District Commission Regular Meeting
Municipal Complex - Assembly Room - Monday, April 7, 2008

Minutes

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL

President Arden Tews called the meeting to order at 5:00 p.m. followed by the Pledge of Allegiance. Secretary Backman took roll call and present were President Tews, Commissioner McQuillan, Commissioner Hanson Commissioner McNamee and Commissioner Youngquist.

Also present were Administrator Sturgell, Finance Dir. Piergrossi, Com. Dev. Dir. Dearborn, Engineer Werner, Water Supt. Roth, Accts. Mgr./Deputy Treas. Pagel, Wastewater Supt. Laabs, Network Administrator Plagenz, Barb Knaack, Melvin Schultz, Claude Foster, Dennis Gerhart, Pat Dobberke, Paul Eisen, Ralph Grundy, Michael Rosera, Shelly Allness, Brad Degroot of R. W. Baird & Co., and John Andries of Virchow Krause.

2. AWARDS/PRESENTATIONS

a) Review of Utility Financial Statements - Virchow Krause: John Andries of Virchow Krause presented the financial statements for the water and sewer utilities for 2004-2007 and reviewed unrestricted funds on hand, net assets vs. net plant, comparison of water gallons sold, rate of return and debt coverage. Finance Director Piergrossi discussed the Public Service Commission public hearing which will take place on May 1 at 10:00 am, and rate increase which would go into affect on May 17.

Jay Schroeder, N. Lake Street, inquired about the closing of the K. C. Lakeview plant and its effect on our revenues. Finance Director Piergrossi estimated it to be about \$250,000/year. Piergrossi also attributed losses, to the increased price of City of Menasha water and chemical costs which went up 50%. Mr. Andries concluded by saying overall we are in a good financial position and thanked Administrator Sturgell and Finance Director Piergrossi for putting the information together.

3. PUBLIC FORUM - Non-Agendized Utility District Related Matters

4. DISCUSSION ITEMS

5. OLD BUSINESS

6. NEW BUSINESS

a) 080407-1:UD Budget Amendment - 2008 Water Utility Capital Projects

MOTION: Youngquist/McNamee to approve amending the 2008 budget in the amount of \$12,599. On roll call, motion carried unanimously.

b) 080407-2:UD Resolution Providing for the Sale of \$1,820,000 Waterworks System & Sewerage System Revenue Bonds

MOTION: McQuillan/Youngquist to approve. Brad Degroot of R. W. Baird & Co. explained the revenue bonds and the financing plan. He stated bids will be in on May 5. Overall, he stated rates are low and expects to be well received in the market. On roll call, motion carried unanimously.

c) 080407-3:UD Bid Award - 2008 Water Main Reconstruction Projects

MOTION: Youngquist/McNamee to approve. On roll call, motion carried unanimously.

d) 080407-4:UD Expenditures

MOTION: McQuillan/Hanson to approve the expenditures with the exception of none. Motion carried.

7. ORDINANCES/POLICIES/AGREEMENTS

a) 080121-1:UD:ORD Town of Menasha Municipal Code Chapter 28.31 Capital Cost, Replacement, Connection Fees and Impact Fees *Adoption*

MOTION: McNamee/Hanson to adopt. President Tews discussed the ordinance amendment, and asked when the hookup would start. Finance Director Piergrossi stated hookup is currently within one year but has not been enforcing it until the Commission made a decision on this ordinance. Commissioner McNamee asked why we force hook up when residents still have a good sewer and septic system. Staff felt this could be reviewed at a later date by the Commission but is currently in our ordinance at this time.

Commissioner Youngquist stated he still objects with permanent deferral and asked whether we can monitor the process, or revisit the issue of when to hookup. He stated he still agrees with deferring the extra acreage that does not have a house on it.

On roll call, motion carried 4-1. Commissioner Youngquist voted NO.

8. APPROVAL OF MINUTES

a) Special Meeting of the Utility Commission - Public Hearing- March 10, 2008

b) Regular Utility Commission Meeting - March 10, 2008

MOTION: Youngquist/McNamee to approve. Motion carried.

9. CORRESPONDENCE

a) Water Pumpage Report - March 2008

b) Water Main Breaks Report - March 2008

MOTION: McNamee/Hanson to accept the correspondence for filing as submitted. Motion carried.

10. REPORTS

a) President Tews

- Announced the Annual Town Meeting on April 14, 2008 6:00 p.m. at the Municipal Complex
- Thanked Commission #1 Kate McQuillan for her service.
- Thanked Commission #3 Dale McNamee for his service.

11. MOTIONS BY COMMISSIONERS

12. ADJOURNMENT

At 5:48 p.m., MOTION: McQuillan/Hanson to adjourn. Motion carried.

Respectfully submitted,

Karen Backman, Secretary