



Town of Menasha Parks & Recreation Department

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Office Hours: (M-F) 8am-4:30pm

PARK COMMISSION MEETING MINUTES

March 12, 2008

Park Commissioners Present: Mike Lynch, Michael Dillon, Clarence Peterson (arrived 6:45pm), Mike Campbell, Gerald Voigt

Excused Absences: Judy Holtz, Debbie Swiertz

Staff Present: Director Michael Kading, Rec. Supervisor Amanda Geiser

Guests Present: Terry Strohmeyer (Suburban Athletics), Scott Blashka, Mark Spiegelberg, Steve Wurster and Steve Brunner (Ruekert-Mielke)

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The Commission meeting was held at the *Community Center, 1000 Valley Road*, and was called to order by President Lynch at 6:30 p.m. The Pledge of Allegiance was recited and roll call was taken.

APPROVAL OF MINUTES AND EXPENDITURES

The Park Commission dispenses with the reading of, and adopts the February 13, 2008 regular meeting minutes. Commissioner Voigt motioned to accept the minutes as written, seconded by Commissioner Dillon. Motion carried unanimously.

The Commissioners reviewed the expenditure list from March 12, 2008 in the amount of \$14,211.92 for this meeting. Commissioner Dillon motioned, seconded by Commissioner Voigt to approve the expenditures as listed. Motion carried unanimously.

PUBLIC FORUM – Issues can only be presented, no action may be taken.

Terry Strohmeyer (Suburban Athletics President) raised the (O’Hauser Park) Larsen Field issue. He stated that the possibility of an additional field at O’Hauser is an exciting opportunity.

Scott Blashka (Suburban Athletics Commission member for 9-12 year old boys) said that there are **eight** 9-10 year old teams, **six** 11-12 year old teams. They are filled to capacity and have run out of space.

REPORTS

A. Commissioners – Issues can only be presented, no action may be taken.

- Commissioner Dillon gave status on the possibility of Town of Menasha/SCA joint projects – trails, previous payment, rain gardens, green roofs. He also mentioned that the Neenah Rotary Club approved the purchase of 4 bike racks to be donated to the Town.

B. Recreation – Report was reviewed and accepted as written.

C. Parks – Park Foreman’s report was reviewed and accepted as written.

D. Director – The Director’s report was reviewed and accepted as written.

OLD BUSINESS

A. Commission By-Law Development – Secretarial Position – Tabled until next meeting.

MOTIONS BY COMMISSIONERS

Commissioner Peterson motioned, seconded by Commissioner Voigt to convene into closed session at 6:54pm. Commissioner Peterson motioned, seconded by Commissioner Campbell to end closed session and go back into open session at 8:56pm.

NEW BUSINESS

- A. Award Conceptual Master Plan Work for CB Park** – Commissioner Peterson motioned, seconded by Commissioner Voigt to award the consulting services for CB Park to Rueckert/Mielke. Motion carried unanimously.
- B. Land Dedication/Fees in Lieu of** – Commissioner Peterson motioned, seconded by Commissioner Dillon to recommend the fee structure formula to the Plan Commission as presented in the memo. He requested that the Plan Commission and Community Development require a bond for park land improvements to secure the leveling and seeding requirements as set forth in Chapter 6 of the Town of Menasha ordinance. Motion carried unanimously.
- C. Reaffirm Fritse Park Decision** – Commissioner Peterson motioned, seconded by Commissioner Voigt to recommend and commit to Redevelopment of Fritse Park Phase 1 & 2 as presented. Motion carried unanimously.
- D. Accept and Authorize Purchase of ¾ Ton Truck** – Commissioner Peterson motioned, seconded by Commissioner Campbell to accept bid from Bob Fish Pontiac Buick Isuzu GMC, Inc. of West Bend in the amount of \$23,524.00 for a 4WD ¾ Ton Pick Up Truck. Motion carried unanimously.

CORRESPONDENCE

Correspondence was reviewed.

ADJOURNMENT

Commissioner Peterson motioned, seconded by Commissioner Campbell to adjourn the Park Commission meeting of March 12, 2008 at 9:35pm. Motion carried unanimously.

The next regular Commission meeting will be at the Community Center on April 9, 2008 at 7:00pm.

Sincerely,

Judy Holtz
Park Commission Secretary