



Town of Menasha Parks & Recreation Department

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Office Hours: (M-F) 8am-4:30pm

PARK COMMISSION MEETING MINUTES

January 9, 2008

Park Commissioners Present: Michael Dillon, Debbie Swiertz, Mike Lynch, Gerald Voigt, Clarence Peterson

Excused Absences: Mike Campbell, Judy Holtz

Staff Present: Director Michael Kading, Rec. Supervisor Amanda Geiser

Guests Present: Mike Lettier (Crime Stoppers), Scott Dohms (Palisades Athletics), Thomas Langkammer (Neenah Baseball Athletics, Inc.)

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The Commission meeting was held at the *Community Center, 1000 Valley Road*, and was called to order by President Lynch at 7:00 p.m. The Pledge of Allegiance was recited and roll call was taken.

APPROVAL OF MINUTES AND EXPENDITURES

The Park Commission dispenses with the reading of, and adopts the December 12, 2007 regular meeting minutes. Commissioner Peterson motioned to accept the minutes as written, seconded by Commissioner Voigt. Motion carried unanimously.

The Commissioners reviewed the expenditure list from January 9 in the amount of \$18,919.85 for this meeting. Commissioner Peterson motioned, seconded by Commissioner Swiertz to approve the expenditures as listed. Motion carried unanimously.

PUBLIC FORUM – Issues can only be presented, no action may be taken.

None

REPORTS

A. Commissioners – Issues can only be presented, no action may be taken.

- Commissioner Dillon shared thoughts regarding sustainability and how it affects Park and Recreation. He also initiated discussion regarding the trails as a linear park.
- Agreed upon that the Park Quality Meeting shall be moved from the 23rd to the 24th.
- Summer meetings will be held in the Park

B. Recreation – Report was reviewed and accepted as written.

C. Parks – Park Foreman’s report was reviewed and accepted as written.

D. Director – The Director’s report was reviewed and accepted as written. Director Kading inquired about hosting “neighbor”-style meeting during the second meeting of the month May-September. The Commission agreed to explore this possibility.

OLD BUSINESS

A. Commission By-law Development – The Secretarial duties and responsibilities were discussed. Further discussion will be held during the February 13 Commission meeting. Director Kading was instructed to provide Commissioner attendance statistics for the 2007 meetings.

NEW BUSINESS

- A. **Park Watch Program** – Mike Lettier, Winnebago Crime Stoppers, made a presentation on a new program entitled “Park Watch”. It would be similar to Quick \$50, which is done in the school system. Mike displayed a sample of the signs. Kick off “Pilot Program” in April with Town of Menasha, City of Menasha and Winnebago County. Mike suggested utilizing the web site. Commissioner Voigt encourages that the “sign” be placed on the back of the vehicle. It was decided unanimously that no action would be taken at this time.
- B. **Neenah Baseball Athletics, Inc. Agreement** – Commissioner Peterson motioned, seconded by Commissioner Voigt, to approve the agreement with the stipulation that NBAI will provide an “applicator management” plan. Motion carried unanimously.
- C. **Palisades Athletics Agreement** – Commissioner Voigt motioned, seconded by Commissioner Peterson to approve the agreement as amended, striking out the statement that reads “Field #1 shall have a grass infield with maximum skinned 6 foot base lines; 12 foot pitching circle and 16 foot batters area circle” and also with the stipulation that PA will provide an “applicator management” plan. Motion carried unanimously.
- D. **2008 City of Menasha Reciprocal Agreement** – Commissioner Dillon motioned, seconded by Commissioner Swiertz to accept the agreement as written. Motion carried unanimously.

CORRESPONDENCE

ADJOURNMENT

Commissioner Dillon motioned, seconded by Commissioner Swiertz to adjourn the Park Commission meeting of January 9, 2008 at 8:58pm. Motion carried unanimously.

The next regular Commission meeting will be at the Community Center on February 13, 2008 at 7:00pm.

Sincerely,

Judy Holtz
Park Commission Secretary