

PARK COMMISSION MEETING MINUTES

December 12, 2007

Park Commissioners Present: Michael Dillon, Debbie Swiertz, Mike Lynch, Gerald Voigt
Commissioners Campbell and Peterson arrived at 7:03pm and 7:04pm, respectively
Staff Present: Director Michael Kading

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The Commission meeting was held at the *Community Center, 1000 Valley Road*, and was called to order by President Lynch at 7:00 p.m. The Pledge of Allegiance was recited and roll call was taken.

APPROVAL OF MINUTES AND EXPENDITURES

The Park Commission dispenses with the reading of, and adopts the November 14, 2007 regular meeting minutes. Commissioner Dillon motioned to accept the minutes as written, seconded by Commissioner Swiertz. Motion carried unanimously.

The Commissioners reviewed the expenditure list from December 12 in the amount of \$23,832.56 for this meeting. Commissioner Dillon motioned, seconded by Commissioner Voigt to approve the expenditures as listed. Motion carried unanimously.

PUBLIC FORUM – Issues can only be presented, no action may be taken.

REPORTS

A. Commissioners – Issues can only be presented, no action may be taken.

- Commissioner Peterson commented on the recent Breakfast with Santa event and that it went over well
- President Lynch noted feedback from a family who said Breakfast with Santa was a “great event”. A recommendation for future Breakfasts was made to move the craft out to the eating area.
- Commissioner Dillon reported on possible grant funding through SCA for the Schildt Pond/Creek Restoration. He also informed of the Bio-retention demonstration/research project in the McMahan Business Park.
- Reminder to put article in 1st Quarter Bridge regarding CB Park naming
- Commissioner Voigt also discussed Schildt Pond
- Commissioner Swiertz asked for the status on the Glen Allen recognition

B. Recreation – Report was reviewed and accepted as written.

C. Parks – Park Foreman’s report was reviewed and accepted as written.

D. Director – The Director’s report was reviewed and the commission accepted it as written.

E. By-laws – Job duties should include that the Secretary is to take Commission Meeting minutes. A role call vote was taken regarding the revision of Park Commission job descriptions. The vote was 6 to 1 in favor of beginning with the Secretary position.

OLD BUSINESS

None

NEW BUSINESS

None

CORRESPONDENCE

ADJOURNMENT

Commissioner Voigt motioned, seconded by Commissioner Swiertz to adjourn the Park Commission meeting of December 12, 2007 at 7:53pm. Motion carried unanimously.

The next regular Commission meeting will be at the Community Center on January 9, 2008 at 7:00pm.

Sincerely,

Judy Holtz
Park Commission Secretary