

Town of Menasha
Utility District Commission Regular Meeting
Municipal Complex - Assembly Room - Monday, November 19, 2007

Minutes

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE

President Arden Tews called the meeting to order at 5:00 p.m., followed by the Pledge of Allegiance. Deputy Clerk Look took roll call and present were Commissioners McQuillan, Hanson, and McNamee. Commissioner Youngquist was excused.

Also Present: Administrator Sturgell, Finance Dir. Piergrossi, Com. Dev. Dir. Dearborn, Engineer Werner, Water Supt. Roth, Deputy Clerk Look, Melvin Schultz, Penny Troiber, and Barb Knaack. Excused were Secretary Tweedie and Wastewater Supt. Laabs.

2. AWARDS/PRESENTATIONS

3. PUBLIC FORUM

4. DISCUSSION ITEMS

5. OLD BUSINESS

6. NEW BUSINESS

a) 071119-1:UD Expenditures

MOTION: McQuillan/Hanson to approve the expenditures as submitted. Motion carried.

7. ORDINANCES/POLICIES/AGREEMENTS

8. APPROVAL OF MINUTES

a) Regular Utility Commission Meeting - November 5, 2007

b) Special Utility Commission Meeting - Budget Workshop October 29, 2007

MOTION: McQuillan/Hanson to dispense with the reading of the above minutes and approve as submitted. Motion carried.

9. CORRESPONDENCE

a) Water Pumpage Report - October 2007

b) Water Main Breaks Report - October 2007

c) Regular Utility Commission Meeting Dates for 2008

MOTION: Hanson/McQuillan to accept the correspondence as submitted.

President Tews commented that the total water pumped for the month was less than last year. Water Superintendent Roth explained the numbers are skewed slightly because one well was closed the last week of October.

Commissioner Hanson commented that five of the water main breaks were on the east side of Town. Water Supt. Roth explained that this is typical and the 2008 budget includes repairs for pipes on the east side.

On the motion, motion carried.

10. REPORTS

a) Finance Director Piergrossi - Water Rates

Finance Director Piergrossi addressed a recent article in the Post Crescent regarding a 41% increase in the Town's water rates. Piergrossi stressed that this was an increase in water rates only, not on the entire utility bill. The increase is a rough estimate and at this time nothing has been submitted to the Public Service Commission (PSC). A representative from Schenck will attend the next commission meeting to discuss the rate change. Commissioner McNamee asked about the length of time between a submission to the PSC and a calculation by the PSC of the rate change per customer class and volume tier. Piergrossi stated the calculation from the PSC may take up to 90 days and then a public hearing for the residents would take place.

President Tews commented that he has been approached by several residents regarding the rate change. He then requested Fin. Dir. Piergrossi to calculate the increase on a sample bill as an illustration for the residents in attendance.

President Tews also noted that based on a study done by Water Superintendent Roth in 2006 the residential per capita water usage was approximately 35% less than 10 years ago. President Tews directed Water Supt. Roth to provide Administrator Sturgell with a copy of the study so it could be made available to the Commissioners.

Water Supt. Roth reported to the Commission that the painting of the Haase Street water tower project cost \$27,300 less than anticipated.

Commissioner Hanson asked if the Town had received payment from August Winters for the Lake-shore Drive Lift Station. Finance Director Piergrossi explained that the invoice was sent net 30 days and the due date has not been reached.

11. MOTIONS BY COMMISSIONERS

12. ADJOURNMENT

At 5:08 p.m., MOTION: Hanson/McQuillan to adjourn. Motion carried.

Respectfully submitted,

Annette Look, Deputy Clerk