



Town of Menasha Parks & Recreation Department

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Office Hours: (M-F) 8am-4:30pm

PARK COMMISSION MEETING MINUTES

November 14, 2007

Park Commissioners Present: Michael Dillon, Clarence Peterson, Debbie Swiertz, Mike Lynch, Gerald Voigt, Mike Campbell

Staff Present: Director Michael Kading and Rec Supervisor Amanda Geiser, Town Administrator Jeff Sturgell, Town Supervisor#2 Barb Hanson, Street Superintendent Randy Gallow

Guests Present: Barb Knaack, Melvin Schultz, Tim Swiertz, Julie Breider

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The Commission meeting was held at the *Community Center, 1000 Valley Road*, and was called to order by President Lynch at 7:01 p.m. The Pledge of Allegiance was recited and roll call was taken.

APPROVAL OF MINUTES AND EXPENDITURES

The Park Commission dispenses with the reading of, and adopts the October 10, 2007 regular meeting minutes. Commissioner Peterson motioned to accept the minutes as written, seconded by Commissioner Voigt. Motion carried unanimously.

The Commissioners reviewed the expenditure list from October 10 in the amount of \$43,892.41 for this meeting. Commissioner Peterson motioned, seconded by Commissioner Dillon to approve the expenditures as listed. Motion carried unanimously.

PUBLIC FORUM - Issues can only be presented, no action may be taken.

- Barb Knaack questioned the evergreens that have planted along the CB trail. Director Kading indicated that the property owner had planted the trees.
- Barb Hanson asked why Director Kading is taking meeting minutes. Commissioner Voigt commented that this issue is being addressed within the new by-laws.
- Concerns were expressed by Julie Breider regarding Wittmann Park. The Commission assured her that it was their intent to work with adjacent property owners to ensure a safe environment.

REPORTS

A. Commissioners - Issues can only be presented, no action may be taken.

- Commissioner Peterson notified those present that 3,100 plants were installed at Schildt Park around the pond area.
- Commissioner Dillon informed those present that he and the Neenah Rotary Club will be making a donation of four (4) bike racks to the Park and Rec system.
- Commissioner Lynch reported that the safety lighting at Schildt Park is not working.
- Commissioner Dillon requested that Director Kading supply a future development and cost strategy for Schildt Park

B. Recreation - Report was reviewed and accepted as written.

C. Parks - Park Foreman's report was reviewed and accepted as written.

D. Director - The Director's report was reviewed and the commission accepted it as written.

E. "Quality" Task Force -Mike Kading, Mike Lynch, Mike Campbell and Mike Dillon met on October 17 to begin discussions and review information.

F. By-laws - Commissioner Voigt has begun working on this project

G. Fritse – A small group of individuals including Commissioners Dillon and Voigt, residents Shirley Neumann and Jay Schroeder, and Capital Campaign members Sherry Johnson and Dave Rause met to further discuss potential Fritse Park Redevelopment. We reviewed the “revised possibility” and Phase 1 & 2 plans, Chapter 30 permits and grants, and some future thinking. The consensus of the group is that the Phase 1 & 2 plan makes the most sense. It must be noted that this plan needs an additional \$500,000 to accomplish. Commissioner Dillon recommended that there needs to be a three-phased approach to accomplishing this project. The three phases include staff, commission and board (internal); Citizens Campaign (support for project) and the Capital Campaign (financial support for project).

OLD BUSINESS

None

NEW BUSINESS

None

CORRESPONDENCE

MOTIONS BY COMMISSIONERS

Commissioner Dillon motioned, seconded by Commissioner Peterson to convene into closed session at 8:03pm. Commissioner Dillon motioned, seconded by Commissioner Peterson to end closed session at 8:58pm.

ADJOURNMENT

Commissioner Voigt motioned, seconded by Commissioner Peterson to adjourn the Park Commission meeting of November 14, 2007 at 8:59pm. Motion carried unanimously.

The next regular Commission meeting will be at the Community Center on December 12, 2007 at 7:00pm.

Sincerely,

Judy Holtz
Park Commission Secretary