

Town of Menasha
Utility District Commission Regular Meeting
Municipal Complex - Assembly Room - Monday, November 5, 2007

Minutes

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL

President Arden Tews called the meeting to order at 5:00 p.m., followed by the Pledge of Allegiance. Secretary Tweedie took roll call and present were President Tews, Commissioner McQuillan, Commissioner Hanson Commissioner McNamee and Commissioner Youngquist.

Also present were Administrator Sturgell, Finance Dir. Piergrossi, Com. Dev. Dir. Dearborn, Secretary Tweedie, Engineer Werner, Accts. Mgr./Deputy Treas. Pagel, Wastewater Supt. Laabs, Network Administrator Plagenz, Admin. Asst./Human Resources Mgr. Burrill, Barb Knaack, Melvin Schultz, and Paul Eisen.

Excused was Water Supt. Roth.

2. AWARDS/PRESENTATIONS

a.) Andrew Schmitz, McMahon Associates, Inc. presented information regarding the Brighton Beach Lift Station. Mr. Schmitz explained how the Utility District could realize cost savings by better utilizing our variable frequency drive pumps at the station.

3. PUBLIC FORUM

4. DISCUSSION ITEMS

5. OLD BUSINESS

6. NEW BUSINESS

a) 071105-1:UD Expenditures

MOTION: Youngquist/McQuillan to approve the expenditures as submitted. Motion carried.

b) 071105-2:UD Award Contract - Voice Over (VoIP) Phone System

MOTION: Youngquist/McNamee to award the contract in an amount not to exceed \$62,950 to Enterprise Systems Group, with an additional amount of \$9,000 for infrastructure upgrades.

Network Administrator Plagenz answered questions regarding the operation of the new phone system which will be installed in mid December, and plans to sell the current phones.

On the main motion, motion carried unanimously.

7. ORDINANCES/POLICIES/AGREEMENTS

8. APPROVAL OF MINUTES

a) Regular Meeting - October 22, 2007

MOTION: Hanson/Youngquist to dispense with the reading of the above minutes and approve as submitted. Motion carried.

9. CORRESPONDENCE

10. REPORTS

a) Wastewater Superintendent Laabs reported on the sewer cleaning program comparing figures from August to early November.

11. MOTIONS BY COMMISSIONERS

12. ADJOURNMENT

At 5:53 p.m., MOTION: McQuillan/Hanson to adjourn. Motion carried.

Respectfully submitted,

Karen J. Tweedie, Utility District Secretary