

Town of Menasha
Utility District Commission Regular Meeting
Municipal Complex - Assembly Room - Monday, October 22, 2007

Minutes

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL

President Arden Tews called the meeting to order at 5:00 p.m., followed by the Pledge of Allegiance. Secretary Tweedie took roll call and present were President Tews, Commissioner McQuillan, Commissioner Hanson, Commissioner McNamee and Commissioner Youngquist. Also present were Administrator Sturgell, Finance Dir. Piergrossi, Com. Dev. Dir. Dearborn, Secretary Tweedie, Engineer Werner, Wastewater Supt. Laabs, Water Supt. Roth, Melvin Schultz, Barb Knaack Excused was Accts. Mgr./Deputy Treas. Pagel

2. AWARDS/PRESENTATIONS

3. PUBLIC FORUM

4. DISCUSSION ITEMS

5. OLD BUSINESS

6. NEW BUSINESS

a) 071022-1:UD Expenditures

MOTION: Youngquist/McNamee to approve the expenditures as submitted.

Commissioners Hanson and Youngquist recalled a discussion at a previous meeting wherein Board members felt that McMahon Associates and August Winter & Sons should both be liable for the repair of lift station #2. Board members felt that the contractors who originally built the lift station should be at least half liable for these repairs and each should pay 25% of the ABT Foundation Solutions bill, leaving 50% as the Town's portion. Engineer Werner had previously agreed that McMahon Associates would pay their portion, or 25%. Staff will be sending out invoices to both companies.

Commissioner McNamee questioned the Town's mileage reimbursement rate for employees and explained that there were other lower State mileage rates he thought could be used. Finance Director Piergrossi thought the lower mileage rate referred to may be a charitable rate, but staff agreed to look into it.

Commissioner Youngquist asked for clarification on the difference between McMahon Associates (Engineering services only), and McMahon, Inc. (Everything - products, services) as seen on the bills list, and Engineer Werner explained. On the motion to approve, motion carried.

7. ORDINANCES/POLICIES/AGREEMENTS

8. APPROVAL OF MINUTES

a) Regular Meeting - October 8, 2007

MOTION: Hanson/McQuillan to dispense with the reading the above minutes and approve as corrected. Motion carried.

9. CORRESPONDENCE

10. REPORTS

a) Water Superintendent Roth

- Well #5 Update: Water Supt. Roth stated well #5 was out of service for 14 days but is now back in service. Paving and restoration will be completed this week.
- Water Projects Update: Gave update on current projects.

b) Wastewater Superintendent Laabs

- Lift Station Reports: Wastewater Supt. Laabs reported the Alaskan Acres lift station was removed, and would soon begin advertising to sell it.

11. MOTIONS BY COMMISSIONERS

12. ADJOURNMENT

At 5:16 p.m., MOTION: Hanson/McQuillan to adjourn. Motion carried.

Respectfully submitted,

Karen J. Tweedie, Utility District Secretary