



# Town of Menasha Parks & Recreation Department

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Office Hours: (M-F) 8am-4:30pm

## PARK COMMISSION MEETING MINUTES

October 10, 2007

**Park Commissioners Present:** Michael Dillon, Clarence Peterson, Debbie Swiertz, Mike Lynch, Gerald Voigt, Judy Holtz, Mike Campbell

**Staff Present:** Director Michael Kading and Rec Supervisor Amanda Geiser

**Guests Present:** Barb Knaack, Melvin Schultz, Jay Schroeder, Bob Neumann, Shirley Neumann

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The Commission meeting was held at the *Community Center, 1000 Valley Road*, and was called to order by President Lynch at 7:01 p.m. The Pledge of Allegiance was recited and roll call was taken.

### APPROVAL OF MINUTES AND EXPENDITURES

The Park Commission dispenses with the reading of, and adopts the September 26, 2007 regular meeting minutes. Commissioner Peterson motioned to accept the minutes as written, seconded by Commissioner Voigt. Motion carried unanimously.

The Commissioners reviewed the expenditure list from October 10 in the amount of \$25,290.43 for this meeting. Commissioner Swiertz motioned, seconded by Commissioner Dillon to approve the expenditures as listed. Motion carried unanimously.

### PUBLIC FORUM - Issues can only be presented, no action may be taken.

- Jay Schroeder expressed his opinion that CB Park could be funded with impact fees on new residents.
- Bob and Shirley Neumann would like to see improvements at Fritse. Specifically, sorely needed redevelopment, but want it the way it was. Keep the Rydell house and renovate it.

### REPORTS

- A. Commissioners - Issues can only be presented, no action may be taken.**
  - President Lynch mentioned the CB Park clean up project scheduled for Saturday, October 20, 2007 from 8:30am-12:00pm. Commissioner Dillon added that he will be there.
- B. Recreation** - Report was reviewed and accepted as written.
- C. Parks** - Park Foreman's report was reviewed and accepted as written.
- D. Director** - The Director's report was reviewed and the commission accepted it as written.
- E. Park Pavilion Report** - was accepted as given.

### OLD BUSINESS

- A. Park Commission Officers and Responsibilities** -. Commissioner Voigt agreed to take on the responsibilities of drafting. Director Kading will provide necessary information.
- B. Department "Quality" Rating System** - Commissioner Dillon motioned, seconded by Commissioner Voigt to establish a Task Force that includes President Lynch and Commissioners Dillon and Campbell to develop a quality rating system. Motion carried unanimously.
- C. Fritse Park** - Commissioner Swiertz motioned, seconded by Commissioner Voigt to set-up a Fritse Park development team comprised of Commissioners Dillon, Peterson and Voigt, and Residents Mrs. Shirley Neumann and Jay Schroeder. Motion carried unanimously.

**NEW BUSINESS**

A. Palisades Park Shelter Door Quotes- Commissioner Peterson motioned to accept the quote from Tri-City Glass in the amount of \$2,015.00, seconded by Commissioner Voigt. Motion carried unanimously.

**CORRESPONDENCE**

Correspondence was reviewed.

**ADJOURNMENT**

Commissioner Peterson motioned seconded by Commissioner Swiertz to adjourn the Park Commission meeting of October 10, 2007 at 8:16 p.m. Motion carried unanimously.

***The next regular Commission meeting will be at the Community Center on November 14, 2007 at 7:00pm.***

Sincerely,

Judy Holtz  
Park Commission Secretary