

Town of Menasha  
Utility District Commission Regular Meeting  
Municipal Complex - Assembly Room - Monday, October 8, 2007

Minutes

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL

President Arden Tews called the meeting to order at 5:00 p.m., followed by the Pledge of Allegiance. Secretary Tweedie took roll call and present were President Tews, Commissioner McQuillan, Commissioner Hanson Commissioner McNamee and Commissioner Youngquist.

Also Present were Finance Dir. Piergrossi, Com. Dev. Dir. Dearborn, Secretary Tweedie, Engineer Werner, Accts. Mgr./Deputy Treas. Pagel, , Water Supt. Roth, Melvin Schultz, Scott Bricco, Barb Knaack, Dale Knaack, Paul Eisen. Excused was Administrator Sturgell and Wastewater Supt. Laabs.

2. AWARDS/PRESENTATIONS

3. PUBLIC FORUM - Non-Agendized Utility District Related Matters

Prior to public comments, President Tews stated he looked at public forum as a time for free speech; for residents to discuss topics not on the agenda (although not a time for Commission members to take any action). After being approached by staff and the Commissioners, President Tews wanted to clarify the way in which public forum should be handled at utility meetings. President Tews informed the residents of procedures to follow; topics should not be repetitive; speaking only once is sufficient - anything new is always welcome; no personal attacks on Commissioners or staff will be allowed. On agendized items, after any questions or discussion between Commission members on a subject, the public may request to speak, and only when prompted or invited by the President. The podium must be utilized when speaking.

4. DISCUSSION ITEMS

5. OLD BUSINESS

6. NEW BUSINESS

a) 071008-1:UD Expenditures

MOTION: Youngquist/McNamee to approve the expenditures submitted.

A bill for repair of a roof by Luebke Roofing for \$450.00 was questioned, and the procedures and policies to be followed by staff were discussed. Commissioner Hanson asked that the bill be pulled from the bills list, but after discussion between Finance Director Piergrossi and board members, it was decided that it would be best if payment was made at this time. On the motion to approve, motion carried unanimously.

7. ORDINANCES/POLICIES/AGREEMENTS

8. APPROVAL OF MINUTES

a) Regular Meeting - September 24, 2007

MOTION: Youngquist/McQuillan to dispense with the reading of the above minutes and approve with Commissioner Hanson abstaining due to absence. Motion carried.

9. CORRESPONDENCE

a) Water Pumpage - September 2007

b) Water Main breaks - September 2007

MOTION: Youngquist/McQuillan to accept the correspondence for filing as submitted. Motion carried.

10. REPORTS

- a) **Water Superintendent Roth - Well #5 Update:** Supt. Roth explained that the east side's water contains more minerals. He stated wells are pulled for rebuilding and/or cleaning generally about every four to five years. Weeks ago, a strange sound was emitting from the well and resistance had been detected. The well was checked by an outside source and determined that it would need to be rebuilt. Water samples must be taken before putting the well back in service which may be by the end of the week.

11. MOTIONS BY COMMISSIONERS

12. ADJOURNMENT

At 5:29 p.m., MOTION: Hanson/McQuillan to adjourn. Motion carried.

Respectfully submitted,

Karen J. Tweedie, Utility District Secretary