

Town of Menasha  
Utility District Commission Regular Meeting  
Municipal Complex - Assembly Room - Monday, September 24, 2007

Minutes

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE

President Arden Tews called the meeting to order at 5:00 p.m., followed by the Pledge of Allegiance. Present were President Tews, Commissioners McQuillan, McNamee, and Youngquist. Commissioner Hanson was excused.

Also present were Administrator Sturgell, Com. Dev. Dir. Dearborn, Secretary Tweedie, Engineer Werner, Accts. Mgr./Deputy Treas. Pagel, Wastewater Supt. Laabs, Water Supt. Roth, Barb Knaack, Barbara Dobberke, Pat Dobberke, Melvin Schultz, Scott Bricco, Claude Foster, Eric Turner Pres. ABT Solutions, Inc. Finance Dir. Piergrossi was excused.

2. AWARDS/PRESENTATIONS

3. PUBLIC FORUM

4. DISCUSSION ITEMS

5. OLD BUSINESS

a) 070917-1:UD SP Approve Repair of Lift Station No. 2 on Lakeshore Drive

MOTION: Youngquist/McQuillan to approve.

Board members discussed the two of four quotes received which were considered for the repair of the lift station; Sure-Dry Basement Systems and ABT Foundation Solutions, Inc. Engineer Werner compared both bids as being almost identical with the same 20-year warranty; the only difference was ABT Foundation Solutions included more concrete removal and one additional pier. After discussion with Mr. Eric Turner, President of ABT Solutions, board members and staff decided that six piers (versus seven) would be sufficient with proper placement and less concrete would be removed. An amount was adjusted and agreed upon.

MOTION: Youngquist/McQuillan to award the repair contract to ABT Foundation Solutions in the amount of \$7,029.00 including a 20-year warranty.

After further discussion, MOTION: Tews/McQuillan to amend the contract from seven piers to six piers, and not remove all outside concrete, just where the holes are drilled.

Resident Dale Knaack, Irish Road, questioned type of concrete being used, and Engineer Werner explained.

On the amendment, motion carried unanimously. On the main motion, motion carried.

President Tews asked that ABT's contract be re-written to include the changes.

6. NEW BUSINESS

a) 070924-1:UD Expenditures

MOTION: McQuillan/Youngquist to approve the expenditures as submitted. Motion carried.

b) 070924-2:UD Northwest Interceptor Sewer and Water Extension on Irish Road, Contract B, Change Order No. 1 and Final Cost Adjustment

MOTION: Youngquist/McNamee to adopt as submitted. Cost of impact fees and front footage were discussed. Resident Dale Knaack, Irish Road, asked about inclusions with the impact fee, and Engineer Werner explained. President Tews asked whether firm numbers would be available so residents could call in for information by Friday, however Finance Director Piergrossi was excused from the meeting and not available to answer. On the motion, motion carried.

7. ORDINANCES/POLICIES/AGREEMENTS

8. APPROVAL OF MINUTES

a) Regular Utility Commission Meeting - September 10, 2007

b) Special Utility commission Meeting - September 17, 2007

MOTION: Youngquist/McNamee to dispense with the reading of the above minutes and approve as submitted. Motion carried.

9. CORRESPONDENCE

a) Water Main Breaks - August 2007

MOTION: McQuillan/Youngquist to accept the correspondence as submitted. Motion carried.

10. REPORTS

a) **Wastewater Superintendent Laabs - *Geneva Street Black Topping***: Supt. Laabs gave the timeline from start to completion of this project. He explained that the inspectors from the City of Menasha had to be available to inspect the site which caused a delay. Engineer Werner stated there was good communication from the beginning and had discussed what would be in the best interest of the final project (of the road). Upon a complaint from a resident about the delay, the project was escalated. President Tews added that the other roads in the immediate area were all completed and residents saw that Geneva Road was not and may have contributed to their concerns.

b) **Water Superintendent Roth - *Update on Water Projects***: Supt. Roth stated Bartlein Court is complete. The Utility crew will be working on portions of Jennie Street and Sandy Lane and completed soon. Work will be performed on American Court and Shady Lane, along with a portion of North Lake Street.

11. MOTIONS BY COMMISSIONERS

12. ADJOURNMENT

At 5:29 p.m., MOTION: Youngquist/McNamee to adjourn. Motion carried.

Respectfully submitted,

Karen J. Tweedie, Utility District Secretary