

Town of Menasha  
Utility District Commission Regular Meeting  
Municipal Complex - Assembly Room - Monday, September 10, 2007

Minutes

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL

President Arden Tews called the meeting to order at 5:00 p.m., followed by the Pledge of Allegiance. Secretary Tweedie took roll call and present were President Tews, Commissioner McQuillan, Commissioner Hanson Commissioner McNamee and Commissioner Youngquist.

Also Present were Administrator Sturgell, Finance Dir. Piergrossi, Com. Dev. Dir. Dearborn, Secretary Tweedie, Engineer Werner, Accts. Mgr./Deputy Treas. Pagel, Wastewater Supt. Laabs, Water Supt. Roth, P. C. Reporter Mike King, Attorney Koehler, Barb Knaack, Melvin Schultz

2. AWARDS/PRESENTATIONS

3. PUBLIC FORUM

4. DISCUSSION ITEMS

5. OLD BUSINESS

6. NEW BUSINESS

a) 070910-1:UD Expenditures

MOTION: Youngquist/McNamee to approve the expenditures as submitted. Motion carried.

b) 070910-2:UD Recommending Approval of Town of Menasha Utility Commission Vice President - Commissioner #2 Barbara Hanson

MOTION: Youngquist/McQuillan to approve the appointment. Motion carried with Commissioner Hanson abstaining.

7. ORDINANCES/POLICIES/AGREEMENTS

8. APPROVAL OF MINUTES

a) Regular Utility Commission Meeting - August 13, 2007

b) Regular Utility Commissioner Meeting - August 27, 2007

MOTION: Youngquist/McNamee to dispense with the reading of the above minutes and approve as submitted. Motion carried with McQuillan abstaining on the August 13 meeting due to absence.

9. CORRESPONDENCE

10. REPORTS

a) **Attorney Koehler - Northwest Interceptor Update:** Attorney Koehler stated the Haase's Appeal of the Northwest Interceptor Area Wide Assessment was dismissed by the Court. The Court ruled that the Town of Menasha had acted reasonably in levying an area wide special assessment.

b) **Engineer Werner - #2 Lift Station Repair:** Engineer Werner explained the settling of the control building at Lift Station No. 2 on Lakeshore Drive, and added that there had been no change at the location for a couple of years. He stated structural engineers inspected the building and gave the opinion that the building shifted due to the consolidation of the support soils from unusually dry weather conditions. Wastewater Superintendent Laabs stated he had obtained proposals, and after review by McMahon Engineering recommended Sure-Dry Basement system's proposal. Board members asked questions regarding contractors who may perform the work, soil testing, and suggested splitting the cost of the repair work between the Town, August Winters and McMahon Associates. Due to the urgency of this situation,

Board members have called a Special Utility Commission Meeting prior to the Budget Meeting on Monday, September 17th at 3:45 p.m.

- c) **Wastewater Superintendent Laabs - Geneva Street Black Topping:** Supt. Laabs reported that the work on Geneva Street is scheduled for next week however it must be coordinated with the City of Menasha who must be present for their own inspection of the road.
- d) **Water Superintendent Roth - Update on Water Projects:** Water Supt. Roth stated the work on the east side will be completed tomorrow; reported on several other projects in progress.

11. MOTIONS BY COMMISSIONERS

12. ADJOURNMENT

At 5:42 p.m., MOTION: Hanson/McQuillan to adjourn. Motion carried.

Respectfully submitted,

Karen J. Tweedie, Utility District Secretary