

Town of Menasha
Utility District Commission Regular Meeting
Municipal Complex - Assembly Room - Monday, August 13, 2007

Minutes

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL

President Arden Tews called the meeting to order at 5:00 p.m., followed by the Pledge of Allegiance. Secretary Tweedie took roll call and present were President Tews, Commissioner Hanson, Commissioner McNamee and Commissioner Youngquist. Excused was Commissioner McQuillan. Also Present were Administrator Sturgell, Finance Dir. Piergrossi, Com. Dev. Dir. Dearborn, Secretary Tweedie, Engineer Werner, Accts. Mgr./Deputy Treas. Pagel, Wastewater Supt. Laabs, Water Supt. Roth, Barb Knaack, Pat Dobberke, Melvin Schultz

- a) **Introduction of Commissioner #3 - Dale McNamee:** President Tews introduced newly appointed Commissioner Dale McNamee to the townspeople and welcomed him.

2. AWARDS/PRESENTATIONS

3. PUBLIC FORUM

4. DISCUSSION ITEMS

5. OLD BUSINESS

6. NEW BUSINESS

- a) 070813-1:UD Expenditures

MOTION: Youngquist/Hanson to approve the expenditures as submitted. Motion carried.

7. ORDINANCES/POLICIES/AGREEMENTS

8. APPROVAL OF MINUTES

- a) **Regular Meeting - July 23, 2007**

MOTION: Hanson/Youngquist to dispense with the reading of the above minutes and approve as submitted. Motion carried with Commissioner McNamee abstaining.

9. CORRESPONDENCE

- a) **Water Pumpage Report - July 2007**
b) **Water Main Breaks Report - July 2007**

MOTION: Youngquist/McNamee to accept the correspondence as submitted. Motion carried.

10. REPORTS

- a) **Wastewater Superintendent Laabs**

- *Update on Shady Lane / American Court Sewer Relay:* The sanitary sewer is complete on American Court and Shady Lane; must install two laterals on Shady Lane; working on Geneva Street blacktop.

- *Update on Sewer Cleaning Program:* With the assistance of seasonal workers, utility crews have cleaned over 56,000 feet of sewer.

- b) **Water Superintendent Roth - Update on Water Relay Projects:** Water project on American Court is half complete; putting main in on Bartlein Court; asphaltting on Manitowoc Road and Bonnie Drive today, also Stead Drive; construction on Appleton Road. Commissioner McNamee requested staff to check and report back with a specific time for completion of Midway Road. President Tews read appreciative comments from a resident on Bonnie Drive whose water lines are now completed.

11. MOTIONS BY COMMISSIONERS

12. ADJOURNMENT

At 5:10 p.m., MOTION: Youngquist/Hanson to adjourn. Motion carried.

Respectfully submitted,

Karen J. Tweedie, Utility District Secretary