



# Town of Menasha Parks & Recreation Department

2000 Municipal Drive  
Neenah, WI 54956

Phone: (920) 720-7108 / Fax: (920) 720-7113  
Office Hours: (M-F) 8am-4:30pm

## PARK COMMISSION MEETING MINUTES

August 8, 2007

**Park Commissioners Present:** Michael Dillon, C. Peterson, D. Swiertz, Mike Lynch, Gerald Voigt

**Excused Absences:** Jill Haygood, Judy Holtz

**Staff Present:** Rec Supervisor Amanda Ziegelbauer

**Guests Present:** Melvin Schultz, Barb Knaack

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The Commission meeting was held at the *Community Center, 1000 Valley Road*, and was called to order by Commissioner Peterson at 7:00 p.m. The Pledge of Allegiance was recited and roll call was taken.

### APPROVAL OF MINUTES AND EXPENDITURES

The Park Commission dispenses with the reading of, and adopts the July 25, 2007 regular meeting minutes. Commissioner Lynch motioned, seconded by Commissioner Dillon to approve. Motioned carried unanimously.

The Commissioners reviewed the expenditure list from August 8 in the amount of \$4,932.47 for this meeting. Commissioner Dillon motioned, seconded by Commissioner Swiertz to approve the expenditures as listed. Motion carried unanimously.

### REPORTS

#### **A. Commissioners – Issues can only be presented, no action may be taken.**

- Commissioner Dillon mentioned vacant lot in High Plains Meadow (corner of Cold Spring Rd) and the possibility of a community garden. Put on agenda for next meeting to discuss what actions the Commission and/or Town should take.
- Commissioner Dillon discussed the Friendship Trail. Miron, SCA and McMahon are all contributing toward trees along the Trail. It will cost the Town \$1,100 for its portion of the trees along the Trail. Put on agenda to approve all of this.
- Commissioner Swiertz expressed concern over the loud music coming from Wittmann Park from rentals and cars

**B. Recreation** – The Recreation Report was reviewed and the commission accepted as written.

**C. Parks** – Park Foreman’s report was reviewed and accepted as written.

**D. Director** – The Director’s report was reviewed and the commission accepted as written.

### OLD BUSINESS

A. Commissioner Dillon motioned, seconded by Commissioner Swiertz to amend said budget with the recommendation that we add an additional \$3,000 or an appropriate amount for a contingency to each O’Hauser, Schildt, Wittmann, CB Park and Fritse Parks as a contingency plan. Motion carried unanimously.

B. Commissioner Peterson motioned, seconded by Commissioner Voigt to accept and adopt 2008 budget as amended.

### NEW BUSINESS

A. Commissioner Dillon motioned, seconded by Commissioner Peterson to accept the Petraszak bid for the Schildt Park Restoration project excavating. Excavating in the amount not to exceed \$9,400. Motion carried unanimously.

B. Commissioner Peterson motioned, seconded by Commissioner Dillon to accept the Agrecoli bid for plants. Plant amount not to exceed \$6,500. Motion carried unanimously.

C. Recommendation to put naming requirements in the Bridge and ask for community input on what they think the name should be. Enforce a deadline and vote on it. Announcement could be made at Town Board Mtg.

**CORRESPONDENCE**

No correspondence to review.

**ADJOURNMENT**

Commissioner Voigt motioned seconded by Commissioner Peterson to adjourn the Park Commission meeting of August 8, 2007 at 8:39 p.m. Motion carried unanimously.

*The next regular Commission meeting will be at the Community Center on August 22, 2007 at 7:00 p.m.*

Sincerely,

Judy Holtz  
Park Commission Secretary