



Town of Menasha Parks & Recreation Department

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Neenah, WI 54956

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Office Hours: (M-F) 8am-4:30pm

PARK COMMISSION MEETING MINUTES

July 25, 2007

Park Commissioners Present: Judy Holtz, Michael Dillon, C. Peterson, D. Swiertz

Excused Absences: Mike Lynch, Jill Haygood, Gerald Voigt

Staff Present: Director Michael Kading

Guests Present: Melvin Schultz

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The Commission meeting was held at the *Community Center, 1000 Valley Road*, and was called to order by Commissioner Peterson at 7:02 p.m. The Pledge of Allegiance was recited and roll call was taken.

APPROVAL OF MINUTES AND EXPENDITURES

The Park Commission dispenses with the reading of, and adopts the July 11, 2007 regular meeting minutes. Commissioner Swiertz motioned to approve the minutes as corrected, seconded by Commissioner Dillon to approve. Motioned carried unanimously.

The Commissioners reviewed the expenditure list from July 25 in the amount of \$7,528.82 for this meeting. Commissioner Dillon motioned, seconded by Commissioner Swiertz to approve the expenditures as listed. Motion carried unanimously.

REPORTS

A. Commissioners – Issues can only be presented, no action may be taken.

- Commissioner Swiertz recommended naming CB park space “American Military Park”
- Commissioner Dillon inquired about a vacant lot in High Plans Meadow and suggested that it could be used as a community garden. He also announced partnership between the Town and Miron, SCA and McMahon to plant trees along the Friendship Trail from Cold Spring Rd to Cty CB.
- Commissioner Peterson questioned missing trees on CB Trail
- Commissioner Swiertz the status of the tree recognition for G. Allen

B. Recreation – No report

C. Parks – No report

D. Director – No report

OLD BUSINESS

Reviewed proposed 2008 budget

NEW BUSINESS

- A. Commissioner Dillon motioned, seconded by Commissioner Swiertz to reallocate funds from Palisades Park to Butte des Morts Park. Motion carried unanimously.
- B. Commissioner Swiertz motioned, seconded by Commissioner Dillon to recommend the 72” mower from Horst Distributing based upon ability to meet minimum specifications. Motion carried unanimously.
- C. Commissioner Dillon motioned, seconded by Commissioner Swiertz to purchase 3 radios in the amount of \$1,035 from Bay Com. Motion carried unanimously.

CORRESPONDENCE

No correspondence to review.

ADJOURNMENT

Commissioner Swiertz motioned seconded by Commissioner Holtz to adjourn the Park Commission meeting of July 25, 2007 at 10:06 p.m. Motion carried unanimously.

The next regular Commission meeting will be at the Community Center on August 8, 2007 at 7:00 p.m.

Sincerely,

Judy Holtz
Park Commission Secretary