



# Town of Menasha Parks & Recreation Department

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Neenah, WI 54956

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Office Hours: (M-F) 8am-4:30pm

## PARK COMMISSION MEETING MINUTES

July 11, 2007

**Park Commissioners Present:** Mike Lynch, Judy Holtz, Jill Haygood, Michael Dillon, G. Voigt, C. Peterson, D. Swiertz

**Staff Present:** Director Michael Kading, Recreation Supervisor Amanda Ziegelbauer

**Guests Present:** Melvin Schultz, Barb Knaack, Carl Sutter (McMahon Assoc.)

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The Commission meeting was held at the *Community Center, 1000 Valley Road*, and was called to order by President Lynch at 7:02 p.m. The Pledge of Allegiance was recited and roll call was taken.

### 2008 COMMISSION ELECTIONS – PRESIDENT, VICE PRESIDENT AND SECRETARY

Commissioner Peterson motioned, seconded by Commissioner Holtz to nominate Mike Lynch as 2008 president. Motion carried unanimously.

Commissioner Holtz motioned, seconded by President Lynch to nominate Clarence Peterson as 2008 vice-president. Motion carried unanimously.

Commissioner Peterson motioned, seconded by Commissioner Haygood to nominate Judy Holtz as 2008 secretary. Motion carried unanimously.

### APPROVAL OF MINUTES AND EXPENDITURES

The Park Commission dispenses with the reading of, and adopts the June 13, 2007 regular meeting minutes. Commissioner Voigt motioned, seconded by Commissioner Haygood to approve. Motioned carried unanimously.

The Park Commission dispenses with the reading of, and adopts the June 13, 2007 special Joint Park Commission / Town Board meeting minutes. Commissioner Voigt motioned, seconded by Commissioner Swiertz to approve. Motioned carried unanimously.

The Commissioners reviewed the expenditure list from June 27 in the amount of \$12,100.03 for this meeting. Commissioner Haygood motioned, seconded by Commissioner Voigt to approve the expenditures as listed. Motion carried unanimously.

The Commissioners reviewed the expenditure list from July 11 in the amount of \$18,206.08 for this meeting. Commissioner Swiertz motioned, seconded by Commissioner Holtz to approve the expenditures as listed. Motion carried unanimously.

### PUBLIC FORUM (any subject brought up by residents)

Barb Knaack mentioned the naming of the CB Park land – could it reflect a “preserve” - prefer that it is not a “memorial” park because there are several other veteran parks in the area.

### REPORTS

#### **A. Commissioners – Issues can only be presented, no action may be taken.**

- Chain nets at Fritsch Park
- Drain pipe at Schildt Park
- Sesquicentennial Tree cost
- Port-a-potty at Butte des Morts Park
- CB Park naming (Hero Park / Veterans Preserve)
- CB Park – task force to study uses
- Quorum issue at Town Board meetings
- Fritse Park discussion scheduled for August 26, beginning at 6:30pm

- B. Recreation** – The Recreation Report was reviewed and the commission accepted it as written.
- C. Parks** – Park Foreman’s report was reviewed and accepted as written.
- D. Director** – The Director’s report was reviewed and the commission accepted it as written.

**OLD BUSINESS**

Comments the Park Tour regarding individual parks in our system were reviewed.

**NEW BUSINESS**

- A. Drainage issues at Wittmann Park were reviewed.
- B. 2008 – goals and objectives, capital replacement and capital improvement budget reviewed.

**CORRESPONDENCE**

Correspondence was reviewed.

**ADJOURNMENT**

Commissioner Haygood motioned seconded by Commissioner Dillon to adjourn the Park Commission meeting of July 11, 2007 at 9:40 p.m. Motion carried unanimously.

*The next regular Commission meeting will be at the Community Center on July 25, 2007 at 7:00 p.m.*

Sincerely,

Judy Holtz  
Park Commission Secretary