

Town of Menasha
Utility District Commission Regular Meeting
Municipal Complex - Assembly Room - Monday, July 9, 2007

Minutes

1. **CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL**
President Arden Tews called the meeting to order at 5:00 p.m., followed by the Pledge of Allegiance. Secretary Tweedie took roll call and present were Commissioners McQuillan, Hanson, Youngquist and President Tews. Commissioner #3 is vacant.
Also Present: Administrator Sturgell, Finance Dir. Piergrossi, Com. Dev. Dir. Dearborn, Secretary Tweedie, Engineer Werner, Accts. Mgr./Deputy Treas. Pagel, Wastewater Supt. Laabs, Water Supt. Roth, Eugene Grundy, Barb Knaack, Dale Knaack, Melvin Schultz
2. **AWARDS / PRESENTATIONS**
3. **PUBLIC FORUM - Non-Agendized Utility District Related Matters**
Commissioner Youngquist told residents of the informal listening sessions he has scheduled for twice a month on Mondays, beginning July 16 at the Community Center, and July 30 in the Municipal Complex Assembly Rm. from 6:00-7:00 pm. You may speak on any topic or voice your opinions. See the town's website, "The Bridge" newsletter, or watch the Post Crescent for more details. You may also call Comm. Youngquist at 725-8212, or Joan in Administration at 720-7101 for more information.
4. **DISCUSSION ITEMS**
5. **OLD BUSINESS**
6. **NEW BUSINESS**
 - a) 070709-1:UD Expenditures
MOTION: Youngquist/McQuillan to approve the expenditures as submitted. Motion carried.
 - b) 070709-2:UD Appointment of Representative to the Grand Chute-Menasha West Sewerage Commission
MOTION: Hanson/Youngquist to adopt as submitted. After discussion, MOTION: Tews/Youngquist to amend adding, Be It Further Resolved, this appointment shall be ongoing until Commissioner McQuillan is no longer in office. On the amendment, motion carried with Commissioner McQuillan abstaining. On the main motion, motion carried.
7. **ORDINANCES/POLICIES/AGREEMENTS**
8. **APPROVAL OF MINUTES**
 - a) **Regular Utility Commission Meeting - June 25, 2007**
MOTION: Youngquist/McQuillan to dispense with the reading of the above minutes and approve as submitted. Motion carried with Commissioner Hanson abstaining due to absence.
9. **CORRESPONDENCE**
10. **REPORTS**
 - a) **President Tews - Announcement of Vacancy Utility Commissioner #3:** President Tews read the employment ad which was published in the Post Crescent on Sunday, July 8 and will be run again on Wednesday, July 11. He gave the details of the ad and stated it would be for the remainder of a two-year term which expires April 8, 2008, and asked those interested to submit a resume and letter of interest including your qualifications and experience, no later than 4:00 pm on Fri. July 27 to the Town Clerk. You may call 720-7103 for more details.
 - b) **Wastewater Superintendent Laabs - Update on the American Court / Shady Lane Sewer Relay Project:** Gave an update and stated it was going very slowly due to the underground utilities in that

area and an issue with OSHA which had shut them down. They have installed 150 feet of pipe so far and have approximately 800 feet left to run.

- c) **Water Superintendent Roth - Update on Ongoing Water Projects:** Stead Drive is now completed and will begin restoration soon. The crew is currently working on Bonnie Drive. Supt. Roth also reported that water usage has gone way up in the last month due to the hot weather.

11. **MOTIONS BY COMMISSIONERS**

12. **ADJOURNMENT**

At 5:14 p.m., MOTION: Hanson/McQuillan to adjourn. Motion carried.

Respectfully submitted,

Karen J. Tweedie, Utility District Secretary