

Town of Menasha  
Utility District Commission Regular Meeting  
Municipal Complex - Assembly Room - Monday, May 21, 2007

Minutes

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL  
President Arden Tews called the meeting to order at 5:00 p.m., followed by the Pledge of Allegiance. Roll call was taken and present were Commissioner McQuillan, Commissioner Hanson, and Commissioner Youngquist. Commissioner Jurgensen was marked excused.  
Also Present: Administrator Sturgell, Finance Dir. Piergrossi, Com. Dev. Dir. Dearborn, Secretary Tweedie, Accts. Mgr./Deputy Treas. Pagel, Wastewater Supt. Laabs, Water Supt. Roth, Melvin Schultz
2. AWARDS/PRESENTATIONS - None
3. PUBLIC FORUM - None
4. DISCUSSION ITEMS - None
5. OLD BUSINESS - None
6. NEW BUSINESS
  - a) 070521-1:UD Expenditures  
MOTION: Youngquist/Hanson to approve the expenditures as submitted. Motion carried.
  - b) 070521-2:UD Acceptance of Compliance Maintenance Annual Report (eCMAR) for Submission to Department of Natural Resources  
MOTION: Hanson/Youngquist to approve. Motion carried.
7. ORDINANCES/POLICIES/AGREEMENTS - None
8. APPROVAL OF MINUTES
  - a) Regular Meeting - May 7, 2007  
MOTION: McQuillan/Hanson to dispense with the reading of the above minutes and approve as submitted. Motion carried.
9. CORRESPONDENCE
  - a) Water Main Breaks - April 2007  
MOTION: McQuillan/Youngquist to accept the correspondence as submitted. Motion carried.
10. REPORTS
  - a) Water Superintendent Roth gave an update of the water main projects and stated the asphalt on the Lakeshore Drive was completed last week and next week landscaping will begin. He reported that 1200 ft. of water mains were run on Stead Drive though not as quick as they would have liked. Water Supt. Roth commented that staff had met with the project's contractor, and town staff has been watching the workers on the project very closely.  
Commissioner Hanson asked for clarification on asphalt labor cost differences and Supt. Roth stated larger projects have lower pricing.  
Chairman Tews asked about two water main breaks on Loretta Ave. and wondered whether the pipe would be replaced next year, and Water Supt. Roth answered no, that although the pipe is old, there are so few breaks in that area that would warrant replacement soon.
  - b) Wastewater Superintendent Laabs stated 905 ft. of sewer main has been installed on Geneva Street, with approximately 2400 feet left to run. Supt. Laabs explained there was formerly a difference in pipe elevation and since main replacement it is flowing better without any water accumulation in the pipe. Special fittings were installed so that the laterals reached the new main.

11. MOTIONS BY COMMISSIONERS - None

12. ADJOURNMENT

At 5:16 p.m., MOTION: Hanson/Youngquist to adjourn. Motion carried.

Respectfully submitted,

Karen J. Tweedie, Utility District Secretary