



Town of Menasha Parks & Recreation Department

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Office Hours: (M-F) 8am-4:30pm

PARK COMMISSION MEETING MINUTES

May 9, 2007

Park Commissioners Present: Clarence Peterson, Mike Lynch, Debbie Swiertz, Judy Holtz, Jill Haygood

Excused Absences: Tiffany Vosters, Michael Dillon

Staff Present: Director Michael Kading, Recreation Supervisor Amanda Ziegelbauer

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The Commission meeting was held at the *Community Center, 1000 Valley Road*, and was called to order by President Lynch at 7:01 p.m. The Pledge of Allegiance was recited and roll call was taken.

APPROVAL OF MINUTES AND EXPENDITURES

The Park Commission dispenses with the reading of, and adopts the April 11, 2007 meeting minutes. Commissioner Peterson motioned, seconded by Commissioner Swiertz to approve. Motioned carried unanimously.

The Commissioners reviewed the expenditure list in the amount of \$12,505.11 for this meeting. Commissioner Peterson motioned, seconded by Commissioner Haygood to approve the expenditures as listed. Motion carried unanimously.

REPORTS

A. Commissioners – Issues can only be presented, no action may be taken.

- President Lynch expressed concern that nothing has progressed regarding Fritse Park and the Rydell property

B. Recreation – The Recreation Report was reviewed and the commission accepted it as written.

C. Parks – Park Foreman’s report was reviewed and accepted as written.

D. Director – The Director’s report was reviewed and accepted as written.

E. Fritse Park Report – was presented and accepted as written

OLD BUSINESS

None.

NEW BUSINESS

A. Commissioner Haygood motioned seconded by Commissioner Swiertz to maintain the existing 60’ right of way located east of 1350 E. Shady Lane until plans for the park are developed. Motion carried with the abstention of President Lynch.

B. A CB Park Work Day has been scheduled for September 15, 2007.

C. The Fritsch Park Neighborhood Survey was reviewed.

D. Commissioner Peterson motioned seconded by Commissioner Haygood to accept the Quality Painters quote to paint Fritsch Shelter in the amount of \$2,995.52.

E. Commissioner Swiertz motioned seconded by Commissioner Peterson to accept the quote from Reinders, Inc. for a lawn vacuum in the amount not to exceed \$950.00.

- F. Commissioner Swiertz motioned seconded by Commissioner Peterson to accept the quote from Weyers Equipment, Inc. for a 20" tiller in the amount not to exceed \$2,499.00.
- G. Commissioner Peterson motioned seconded by Commissioner Haygood to accept plant materials quotes from VandeHey in the amount of \$858.00 and from Shade Today in the amount of \$1,646.50.
- H. Commissioner Swiertz motioned seconded by Commissioner Peterson to permit the live music request from The Lights Band for June 22, 2007 at the O'Hauser Park North Pavilion.
- I. Commissioner Peterson motioned seconded by Commissioner Holtz to allow the closing of the disc golf course @ 12:00pm on Tuesday, August 28 for the FVA Class Cross Country meet. Park and Rec staff will be responsible for posting the course "closed" and barricading the entrance. Meet officials are responsible for monitoring the course before, during and after the meet.
- J. Park Commission agreed with the proposed agenda for a joint meeting with Town Board, but requested that Director Kading bring to the May 23 meeting a specific breakdown of each agenda item.

CORRESPONDENCE

Correspondence was reviewed.

ADJOURNMENT

Commissioner Haygood motioned seconded by Commissioner Swiertz to adjourn the Park Commission meeting of May 9, 2007 at 9:01 p.m. Motion carried unanimously.

The next regular Commission meeting will be at the Community Center, June 13, 2007 at 7:00 p.m.

Sincerely,

Judy Holtz
Park Commission Secretary