



Town of Menasha Parks & Recreation Department

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Neenah, WI 54956

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Office Hours: (M-F) 8am-4:30pm

PARK COMMISSION MEETING MINUTES

April 11, 2007

Park Commissioners Present: Clarence Peterson, Mike Lynch, Debbie Swiertz, Judy Holtz, Tiffany Vosters.

Excused Absences: Jill Haygood, Michael Dillon

Staff Present: Director Michael Kading

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The Commission meeting was held at the *Community Center, 1000 Valley Road*, and was called to order by President Lynch at 7:01 p.m. The Pledge of Allegiance was recited and roll call was taken.

APPROVAL OF MINUTES AND EXPENDITURES

The Park Commission dispenses with the reading of, and adopts the March 14, 2007 meeting minutes. Commissioner Swiertz motioned, seconded by Commissioner Peterson to approve. Motioned carried unanimously.

The Park Commission dispenses with the reading of, and adopts the March 28, 2007 meeting minutes. Commissioner Peterson motioned, seconded by Commissioner Swiertz to approve. Motioned carried unanimously.

The Commissioners reviewed the expenditure list in the amount of \$14,869.73 for this meeting. Commissioner Peterson motioned, seconded by Commissioner Swiertz to approve the expenditures as listed. Motion carried unanimously.

REPORTS

A. Commissioners – Issues can only be presented, no action may be taken.

- The proposed sale of CB Park was discussed.

B. Recreation – The Recreation Report was reviewed and the commission accepted it as written.

C. Parks – Park Foreman’s report was reviewed and accepted as written.

D. Director – The Director’s report was accepted as written with the addition of:

- Trestle Trail vandalism update
- Winnebago County – City of Neenah – City of Menasha – Town of Menasha joint Park Commission meeting to be held May 23, 2007 @ 6:00pm
- HRDA Grant application / rejection letter

OLD BUSINESS

None.

NEW BUSINESS

A. Commissioner Vosters motioned seconded by Commissioner Peterson to recommend to the Town Board to approve a resolution authorizing town staff to apply for WI-DNR Stewardship and Recreation Boating Grant. Motion carried unanimously.

B. Commissioner Swiertz motioned seconded by Commissioner Peterson to accept Northwoods Superior Chemical Corporation’s quote as the lowest cost provider for seasonal sundries. Motion carried unanimously.

- C. Commissioner Peterson motioned seconded by Commissioner Swiertz to accept MCM Air's quote not to exceed \$2,100 for the installation of electronic dampers in the Violet and Badger Rooms. Motion carried unanimously.

CORRESPONDENCE

Correspondence was reviewed.

ADJOURNMENT

Commissioner Vosters motioned seconded by Commissioner Swiertz to adjourn the Park Commission meeting of April 11, 2007 at 8:13 p.m. Motion carried unanimously.

The next regular Commission meeting will be at the Community Center, May 9, 2007 at 7:00 p.m.

Sincerely,

Judy Holtz
Park Commission Member