

Town of Menasha
Utility District Commission Regular Meeting
Municipal Complex - Assembly Room - Monday, April 9, 2007

Minutes

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE
President Arden Tews called the meeting to order at 5:00 p.m., followed by the Pledge of Allegiance. Present were Commissioners McQuillan, Hanson, Jurgensen and Youngquist.
Also Present: Administrator Sturgell, Finance Dir. Piergrossi, Com. Dev. Dir. Dearborn, Deputy Clerk Look, Engineer Werner, Accts. Mgr./Deputy Treas. Pagel, Wastewater Supt. Laabs, Water Supt. Roth, Post-Crescent Reporter Mike King, John Andres, Barb Knaack, Melvin Schultz, Pat Dobberke, Paul Eisen, Beverly Jurgensen.
Excused: Clerk Tweedie
2. AWARDS/PRESENTATIONS - None
3. PUBLIC FORUM - None
4. DISCUSSION ITEMS
 - a) Review of Utility Financial Statements.
John Andres of Virchow Krause & Co. highlighted points from the 2006 audit of the Utility District. Andres stated the overall financial condition of the Utility District is strong. The District's reserves, debt ratio and rate of return are all favorable. Andres answered questions from the Commissioners regarding a decrease in the amount of water gallons sold, rate of return and water rates. Schenck and Associates is working on a rate study and will present information to the Utility District Commission and the Public Service Commission. Sewer Utility rates are reviewed annually at budget time and in addition are being reviewed by Schenck and Associates in 2007.
5. OLD BUSINESS - None
6. NEW BUSINESS
 - a) 070409-1:UD Expenditures
MOTION: Youngquist/McQuillan to approve the expenditures as submitted. Motion carried.
7. ORDINANCES/POLICIES/AGREEMENTS - None
8. APPROVAL OF MINUTES - None
9. CORRESPONDENCE - None
10. REPORTS
 - a) President Tews announced the agenda items for the Annual Meeting which will be held Monday, April 16, 2007 at 6:00 p.m. at St. Mary Central High School.
 - b) Wastewater Superintendent Laabs reported that the sanitary sewer project for the first phase of the Prairie Lake condominium project, located on the Jacobsen Road extension between Irish Road and Clayton Ave, is complete. The water main project will begin tomorrow (April 10). When this work is completed, and the utility accepts phase one, four condominium structures can be built on the site.
 - c) Water Superintendent Roth reviewed a report showing water system growth since 1992. He also reviewed the statistics for 2006 including the amount of ductile iron water mains replaced.
11. MOTIONS BY COMMISSIONERS - None
12. ADJOURNMENT
At 5:46 p.m., MOTION: Hanson/Youngquist to adjourn. Motion carried.

Respectfully submitted,
Annette Look, Deputy Clerk