



Town of Menasha Parks & Recreation Department

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Neenah, WI 54956

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Office Hours: (M-F) 8am-4:30pm

PARK COMMISSION MEETING MINUTES

February 28, 2007

Park Commissioners Present: Clarence Peterson, Mike Lynch, Debbie Swiertz, Jill Haygood.

Excused Absences: Michael Dillon, Judy Holtz, Tiffany Vosters

Staff Present: Director Michael Kading

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The Commission meeting was held at the *Community Center, 1000 Valley Road*, and was called to order by President Lynch at 6:38 p.m. The Pledge of Allegiance was recited and roll call was taken.

Commissioner Peterson motioned seconded by Commissioner Haygood to convene into closed session pursuant to Wisconsin Statute 19.85(1)e, deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Specifically, to determine an agency to complete a Community Needs Assessment. Motion carried unanimously.

Commissioner Haygood motioned seconded by Commissioner Swiertz to reconvene into open session. Motion carried unanimously.

- Commissioner Haygood motioned seconded by Commissioner Peterson to hire Mayo Corporation in an amount not to exceed \$17,000.00 to conduct the Community Needs Assessment. Motion carried unanimously.
- Commissioner Peterson motioned seconded by Commissioner Swiertz to hire UW-Milwaukee Graduate Studies in an amount not to exceed \$6,062.00 to complete the Fritse Park Archaeological Study. Motion carried unanimously.
- Commissioner Swiertz motioned seconded by Commissioner Peterson to hire Appleton Lathing in an amount not to exceed \$3,931.00 for the installation and purchase of sound abatement panels. Motion carried unanimously.

ADJOURNMENT

Commissioner Peterson motioned seconded by Commissioner Haygood to adjourn the Park Commission meeting of February 28, 2007 at 8:27 p.m. Motion carried unanimously.

The next regular Park Commission meeting will be at the Community Center, March 14, 2007 at 7:00 p.m.

Sincerely,

Mike Lynch
Park Commission President