



Town of Menasha Parks & Recreation Department

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Office Hours: (M-F) 8am-4:30pm

PARK COMMISSION MEETING MINUTES

February 14, 2007

Park Commissioners Present: Clarence Peterson, Mike Lynch, Debbie Swiertz, Jill Haygood, Michael Dillon.

Excused Absences: Judy Holtz, Tiffany Vosters

Staff Present: Recreation Supervisor Amanda Ziegelbauer, Director Michael Kading, Town Administrator Jeff Sturgell.

Public Present: Rich Martin, Greg Schuh, – Representing the disc golf community

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The Commission meeting was held at the *Community Center, 1000 Valley Road*, and was called to order by President Lynch at 7:00 p.m. The Pledge of Allegiance was recited and roll call was taken.

President Lynch welcomed new commission member Michael Dillon and Town Administrator Sturgell to the Park Commission meeting.

APPROVAL OF MINUTES AND EXPENDITURES

The Park Commission dispenses with the reading of, and adopts the January 10, 2007 meeting minutes. Commissioner Peterson motioned, seconded by Commissioner Swiertz to approve. Motioned carried unanimously.

The Commissioners reviewed the expenditure list in the amount of \$14,988.51 for this meeting. Commissioner Haygood motioned, seconded by Commissioner Peterson to approve the expenditures as listed. Motion carried unanimously.

Commissioner Peterson motioned to take New Business Item A out of order. Seconded by Commissioner Dillon. Motion carried unanimously.

REPORTS

A. Commissioners – Issues can only be presented, no action may be taken.

Commissioner Swiertz thanked the Department for investigating the lights at Wittman Park.

B. Recreation – Recreation Supervisor Ziegelbauer reviewed written report and the commission accepted it as written.

C. Parks – Park Foreman’s report was reviewed and accepted as written.

D. Director – The Director’s report was accepted as written.

E. Fritse Park Redevelopment – Director Kading updated the commission on the Fritse Park Redevelopment project.

OLD BUSINESS

None.

NEW BUSINESS

- A. **O’Hauser DiscGolf Parking Lot:** Commissioner Haygood motioned to remove gates immediately at O’Hauser disc golf parking lot. Seconded by Commissioner Swiertz. Motion carried unanimously.
- B. **O’Hauser Disc Golf Lease Agreement:** Commissioner Dillon motioned to accept and recommend the proposed lease agreement with Dave VandeLoo to the Town Board. Seconded by Commissioner Peterson. Motion carried unanimously.
- C. **Revised Chapter 17:** Commissioner Peterson motioned to recommend the changes made to Chapter 17 to the Town Board. Commissioner Dillon seconded. Motion carried unanimously.
- D. **Reciprocity Agreement:** Commissioner Haygood motioned to accept the Reciprocity Agreement with the City of Menasha. Commissioner Swiertz seconded. Motion carried unanimously.
- E. **Gateway Land Acquisition:** Commissioner Peterson motioned to accept the Gateway Properties and pay any fees and past taxes due in an amount not to exceed \$1,800.00. Seconded by Commissioner Swiertz. Motion carried unanimously.
- F. **Skidster Attachment:** Commissioner Peterson motioned to purchase a 36” auger attachment in an amount not to exceed \$1,117.00 from Weyers, Inc. Commissioner Dillon seconded. Motion carried unanimously.
- G. **Community Center Sound Abatement:** Item postponed to next Park Commission meeting.
- H. **Community Needs Assessment:** Commissioner Haygood motioned to interview R.A. Smith and Mayo Corporation on February 28, 2007. Commissioner Peterson seconded. Motion carried unanimously.

CORRESPONDENCE

Correspondence was reviewed.

ADJOURNMENT

Commissioner Haygood motioned seconded by Commissioner Peterson to adjourn the Park Commission meeting of February 14, 2007 at 9:02 p.m. Motion carried unanimously.

The next meeting will be a Special Commission Meeting at the Community Center, February 28, 2007 at 6:30 p.m. to interview firms to complete Community Needs Assessment.

The next regular Commission meeting will be at the Community Center, March 14, 2007 at 7:00 p.m.

Sincerely,

Mike Lynch
Park Commission President