

Town of Menasha
Utility District Commission Regular Meeting
Municipal Complex - Assembly Room - Monday, February 12, 2007

Minutes

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE

President Arden Tews called the meeting to order at 5:00 p.m., followed by the Pledge of Allegiance. Present were Commissioners McQuillan, Hanson, and Youngquist. Commissioner Jurgensen was excused. Also Present: Administrator Sturgell, Finance Dir. Piergrossi, Com. Dev. Dir. Dearborn, Secretary Tweedie, Engineer Werner, Accts. Mgr./Deputy Treas. Pagel, Wastewater Supt. Laabs, Water Supt. Roth, Claire Peterchak of Quarles & Brady, Pat Dobberke, Melvin & Carol Schultz, Eugene Grundy, Dale & Barb Knaack, Randy Mueller, Bruce Goltz.

2. AWARDS/PRESENTATIONS

3. PUBLIC FORUM

Town residents who requested to speak: Dale Knaack questioned why the sewer line was run in the direction it was and Eng. Werner explained. Knaack presented board members with their costs to put in their current mound sewer system and water softener. In addition he presented cost estimates for the northwest interceptor to include running utilities, sewer and water, and all fees. (Attached) He also asked why he was required to install a mound system rather than a holding tank. Randy Mueller questioned how the payment was arrived at for his assessments and it was explained.

4. DISCUSSION ITEMS

5. OLD BUSINESS

6. NEW BUSINESS

a) 070212-1:UD Expenditures

MOTION: Youngquist/Hanson to approve the expenditures as submitted. Motion carried.

b) 070212-2:UD Final Acceptance of Winding Creek Estates Sewer and Water Main Extensions

MOTION: McQuillan/Youngquist to approve. Motion carried.

c) 070212-3:UD Final Acceptance of Jacobsen Road Extension and Jacobsen Meadows, Phase I

MOTION: Youngquist/McQuillan to approve. Motion carried.

d) 070212-4:UD Authorizing the Issuance of \$2,520,000 Waterworks System and Sewerage System Revenue Bonds

MOTION: McQuillan/Youngquist to approve.

Discussion ensued regarding where the fiber optics would be run and Finance Director Piergrossi explained the direction to be E. on Shady Lane and going north on American Drive to the water plant, in two different phases. Supervisors Hanson and McQuillan expressed concern with duplication of digging, once for the fiber optics project and again for the installation of the sewer and water mains. Administrator Sturgell asked Engineer Werner whether conduit could be installed during the road construction for later use when the Town would be prepared to later connect the fiber optics, and Engineer Werner stated he felt this was a possibility.

Chairman Tews asked how fiber optics would benefit the people, and Director Dearborn explained some of the issues: the data connection to the Fire Station which is too slow and inefficient, downloading updates from the Winnebago County G. I. S. mapping system used in the Community Development Dept. is too slow, the current T1 line is very limited in efficiency, in that it does not allow video conferencing. Fiber optics would allow placement of cameras throughout the Town to help address vandalism at the parks and trails, etc.

When Supervisor McQuillan asked how long this item had been in the budget, it was explained that it has been brought up for about 7 or 8 years now and the longer it is set back, the more behind the Town will be in its efforts to get up to speed with other municipalities and current systems. It has

been determined that each year that goes by, the cost may increase about 3-5%. Supervisor Youngquist asked whether the board could delay the item for 2 to 3 months and then go back and borrow later. Finance Director Piergrossi stated yes, and Ms. Claire Peterchak confirmed. Supervisor Youngquist suggested removing fiber optics from this borrowing, and come back with bids to approve at the March 12 meeting.

MOTION: Youngquist/Hanson to amend removing the fiber optics portion of the borrowing and reduce borrowing by the amount of \$129,385.00. On the amendment, motion carried. On the main motion, motion carried unanimously.

7. ORDINANCES/POLICIES/AGREEMENTS

8. APPROVAL OF MINUTES

a) Regular Meeting - January 22, 2007

MOTION: McQuillan/Hanson to dispense with the reading of the above minutes and approve as submitted. Motion carried.

9. CORRESPONDENCE

a) Water Main Breaks - January 2007

b) Water Pumpage - January 2007

MOTION: McQuillan/Hanson to accept the correspondence as submitted. Motion carried.

10. REPORTS

a) President Tews - Gave a report on Water Department service calls, and read a letter he received from Joel and Kimberly Schultz recognizing Water Supt. Roth and his team on their quick and courteous response when coming to their home for a water main repair. Jack and Jean Lally commended the department for working in the extremely cold temperatures. Ms. Pat Dobberke expressed efficiency and politeness when dealing with the utility workers also. Supervisor McQuillan thanked the utility department on their response to an agitated resident who was calmed down after speaking with a utility department employee.

b) Water Superintendent Roth - Updated the Commission on the Northwest Interceptor Irish Road Installation and stated it was completed today.

c) Wastewater Superintendent Laabs - Gave an update on the televising on Plank Road; confirmed receipt of the invoices on the 36 televised laterals.

11. MOTIONS BY COMMISSIONERS

12. ADJOURNMENT

At 5:50 p.m., MOTION: Hanson/McQuillan to adjourn. Motion carried.

Respectfully submitted,

Karen J. Tweedie, Utility District Secretary