

Town Board of Supervisors Special Meeting
Budget Workshop
Municipal Complex - Assembly Room - October 16, 2006

Minutes

1. CALL TO ORDER

Town Chair Arden Tews called the Special Meeting to order at 3:45 p.m.

Also present were Supervisors McQuillan, Hanson, Jurgensen @ 4:22, Youngquist; Administrator Archambo; Dir. of Finance Piergrossi; Clerk Tweedie; Street Superintendent Gallow; Deputy Fire Chief Phillips; Building Inspector Jencks; Assistant Assessor Telfer; Dir. Comm. Dev. Dearborn; Fire Chief Kiesow; Water Superintendent Roth; Wastewater Superintendent Laabs; Dir. Parks & Rec. Kading; Network Administrator Plagenz; Jay Schroeder; Mike Lynch; Glen Allen; Guy Hegg; Debbie Swiertz; Emil Bigalke

2. BUDGET WORKSHOP

Administrator Archambo gave an overview of the utility budgets for 2007. The Water Utility budget was discussed. Revenue decreased \$1.7 mil. due to less borrowing; benefits had overall increase of 7%; professional services contracted (outside contractors) discussed; utilities has seen a decrease of 1/3 since 2004, and SCADA system is beginning to pay off, reducing employees' labor hours required; asset maintenance is going up and may be worth hiring someone for in-house. The commission approved an additional \$10,000 for engineering for backup wells.

Wastewater Utility's budget was next discussed with a 1.19% increase in measured services, with a decrease in debt proceeds.

Special Revenue Fund-Garbage budget discussed. Garbage and recycling base rate will increase to \$7.00 per month per household due to a 3% increase. Plus a new fuel surcharge, per contract, will be applicable in 2007. Much discussion ensued on the surcharge. There were questions on purchasing a leaf vacuum and the possibility of a leaf composting project and if we can fund these with fund balance.

Capital Projects Fund: Most items on pg. 1 remained in the budget with adjustment to the Fritse Park renovation being divided over 3 yrs. beginning in 2007. O'Hauser park paving, Palisades Park: tennis court fencing, connecting asphalt path, and tot-lot poured, card reader system, pedestrian signals and traffic lights were moved to the General Fund. The fiber optics project was heavily discussed. The Board decided to move forward with the project and to schedule phase two, east-side, in 2009. Moved to 2008 was the E. Shady Lane trail reconstruction-CTH CB to Cold Spring Rd.

The Trestle Trail was discussed, since the Town is still repaying Community First Credit Union for the interest-free loan with donations, and there being the possibility of a donation shortfall. The Board agreed that if donations were not sufficient, even though the trail project was managed by the Town, the trail is also used by the City; therefore, the City of Menasha should have to pay one-half of the remaining costs.

Chairman Tews posed the idea of special assessments to commercial property which front the W. American Drive trail, since this is a benefit to these properties. Board members approved the purchase of a waste oil burner, but see it as difficult to get off the ground. The Board decided to re-title the item simply an alternate energy source and leave in the budget. This will allow the idea to be researched and enable the project to commence on the best alternate energy solution.

Equipment Replacement Fund: All requested vehicles were approved. Discussion ensued on the purchase of an SUV Ford Expedition by the Fire Department. The discussion involved giving the Jeep Cherokee to the Building Inspector for her use. One of the general Contour vehicles will then be sold.

3. MOTION TO ADJOURN

At 7:19 p.m., MOTION: Hanson/McQuillan to adjourn the Budget Workshop. Motion carried.

Respectfully submitted,

Karen J. Tweedie, Town Clerk