

Town of Menasha
Utility District Commission Regular Meeting
Municipal Complex - Assembly Room - Monday, December 4, 2006

Minutes

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE

President Arden Tews called the meeting to order at 5:00 p.m., followed by the Pledge of Allegiance. Present were Commissioners McQuillan, Hanson, and Youngquist. Commissioner Jurgensen was excused. Also Present: Interim Administrator McCants; Finance Dir. Piergrossi; Com. Dev. Dir. Dearborn; Secretary Tweedie; Engineer Werner; Accts. Mgr./Deputy Treas. Pagel; Wastewater Supt. Laabs; Water Supt. Roth; Barb Knaack; Patti & Allen Haase; Chris & Claude Foster

2. AWARDS/PRESENTATIONS

3. PUBLIC FORUM

4. DISCUSSION ITEMS

5. OLD BUSINESS

6. NEW BUSINESS

a) 061204-1:UD Adjustment of Utility Bill - Fox Inn

MOTION: Youngquist/Tews to adopt as submitted. After discussion, MOTION: Tews/Youngquist to amend the resolution adding the sentence, "Whereas, the owner has accepted a payment agreement wherein 25% of the total amount will be paid by Friday, December 8, 2006, and if there is a default on the agreement, would result in an immediate shut off." Motion carried 4-0-1 on the amendment with Commissioner Jurgensen excused. On the main motion, motion carried unanimously.

b) 061204-2:UD Expenditures

MOTION: McQuillan/Hanson to approve the expenditures submitted. Motion carried.

c) 061204-3:UD Change Order #1 and Final - Northwest Interceptor through the Secura Property

MOTION: Youngquist/McQuillan to adopt as submitted. Motion carried.

At this time, 5:15 p.m. the Utility Commission meeting took a recess in order to begin the Public Hearing. The Utility Commission reconvened at 5:36 p.m.

d) 061204-4:UD Final Special Assessment Resolution

MOTION: McQuillan/Youngquist to adopt as submitted. After discussion, motion was made by McQuillan/Youngquist to amend the resolution adding No. 7. under Now Therefore Be It Resolved, "This resolution only applies to those property owners who did not sign a Waiver of Special Assessment Proceedings." Roll call votes were taken and motion carried 4-0-1 on the amendment with Commissioner Jurgensen excused. On main motion, motion carried unanimously.

e) 061204-5:UD Bid Award Northwest Interceptor Contract B

MOTION: Youngquist/Tews to adopt as submitted. Motion carried.

7. ORDINANCES/POLICIES/AGREEMENTS

8. APPROVAL OF MINUTES

a) Regular Meeting - November 20, 2006

b) Special Budget Meeting - November 14, 2006

MOTION: Youngquist/McQuillan to dispense with the reading of the above minutes and approve.

MOTION: Youngquist/McQuillan to amend the Special Budget Meeting minutes, resolution 061120-3UD to reflect on the second amendment for the amount per parcel of \$50.00, Commissioner Hanson voted NAY, and Commissioner Youngquist voted AYE. On the amendment, motion carried. On main motion, motion carried.

9. CORRESPONDENCE

a) 2007 Meeting Dates

MOTION: Hanson/McQuillan to accept the correspondence as submitted. Motion carried.

10. REPORTS

a) Wastewater Superintendent Laabs - Gave update on Plank Road televising of laterals, and will send a letter to the developer as notification of what they will be paying.

11. MOTIONS BY COMMISSIONERS

12. ADJOURNMENT

At 5:52 p.m., MOTION: Hanson/McQuillan to adjourn. Motion carried.

Respectfully submitted,

Karen J. Tweedie, Utility District Secretary