

Town of Menasha
Utility District Commission Regular Meeting
Municipal Complex - Assembly Room - Monday, November 20, 2006

Minutes

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE

President Arden Tews called the meeting to order at 5:00 p.m., followed by the Pledge of Allegiance. Present were Commissioners McQuillan, Hanson, and Youngquist. Commissioner Jurgensen was excused. Also Present: Interim Administrator McCants; Finance Dir. Piergrossi; Com. Dev. Dir. Dearborn; Secretary Tweedie; Engineer Werner; Accts. Mgr./Deputy Treas. Pagel; Wastewater Supt. Laabs; Water Supt. Roth; Patti Haase; Emil Bigalke; Barb & Dale Knaack; Chris Foster

2. AWARDS/PRESENTATIONS

3. PUBLIC FORUM - Non-Agendized Utility District Related Matters

Residents present and requesting to speak: Ms. Patti Haase questioned the 15-year span of special assessments on a property and Finance Director Piergrossi explained. Discussion ensued regarding the calculation process to annually track and maintain assessments on a parcel, and Dir. Piergrossi explained the time involvement by the departments. Ms. Haase questioned the State Statute on the farmland exemption with Attorney Koehler explained to her the Statute referred to construction costs, not to the administrative fees.

Mr. Emil Bigalke discussed well testing for arsenic, and stated his well has not changed in six years; board members stated that the Town has an ordinance in place, and if a private well is tested and failed, it must be abandoned.

4. DISCUSSION ITEMS

5. OLD BUSINESS

6. NEW BUSINESS

a) 061120-1:UD Expenditures

MOTION: Youngquist/Hanson to approve the expenditures as submitted. Motion carried.

b) 061120-2:UD Set Public Hearing for Preliminary Special Assessments for Sanitary Sewer and Water Main Construction for Properties Located on a Portion of Irish Road

MOTION: Youngquist/Hanson to adopt as submitted. Motion carried.

c) 061120-3:UD Adjustment of Northwest Interceptor Deferral Fee to Actual Costs

MOTION: Youngquist/McQuillan to adopt as submitted. After some discussion with residents, a motion was made by Youngquist/Tews to amend the resolution stating the amount per parcel shall be \$73.87. On roll call, motion failed 4-0-1 with all board members voting NAY, and Commissioner Jurgensen excused.

After discussion, MOTION: Youngquist/Hanson to amend the amount per parcel to \$50.00. Motion failed again 3-1-1 with Commissioners McQuillan and Hanson and President Tews voting NAY, and Commissioner Youngquist voting AYE, and Commissioner Jurgensen excused. More discussion ensued.

MOTION: McQuillan/Tews to amend the amount of \$42.07 to be the annual cost per parcel with the expectation that the farmer provide income verification annually. On roll call on the amendment, motion carried 3-1-1 with Commissioners Youngquist, McQuillan and President Tews voting AYE, and Commissioner Hanson voting NAY, and Commissioner Jurgensen excused. On the main motion, motion carried.

d) 061120-4:UD Copier Lease Agreement

MOTION: Youngquist/Tews to adopt as submitted. Motion carried.

7. ORDINANCES/POLICIES/AGREEMENTS

8. APPROVAL OF MINUTES

a) Regular Meeting - November 9, 2006

MOTION: McQuillan/Hanson to dispense with the reading of the above minutes and approve as submitted.

Motion carried.

9. CORRESPONDENCE

a) Water Pumpage Report - October 2006

b) Water main Breaks Report - November 2006

c) DNR Annual Inspection Reports - East Side and West Side Systems

MOTION: McQuillan/Hanson to accept the correspondence as submitted. Motion carried.

10. REPORTS

11. MOTIONS BY COMMISSIONERS

12. ADJOURNMENT

At 5:42 p.m., MOTION: Hanson/Youngquist to adjourn. Motion carried.

Respectfully submitted,

Karen J. Tweedie, Utility District Secretary