



Town of Menasha Parks & Recreation Department

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Neenah, WI 54956

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Office Hours: (M-F) 8am-4:30pm

PARK COMMISSION MEETING MINUTES

October 11, 2006

Park Commissioners Present: Mike Lynch, Judy Holtz, Jill Haygood, Debbie Swiertz

Excused Absence: Clarence Peterson, Glen Allen

Unexcused Absence: Tiffany Vosters

Staff Present: Recreation Supervisor Amanda Ziegelbauer, Director Michael Kading

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The Commission meeting was held at the *Community Center, 1000 Valley Road*, and was called to order by Commissioner Holtz at 7:05 p.m. The Pledge of Allegiance was recited and roll call was taken.

APPROVAL OF MINUTES AND EXPENDITURES

The Park Commission postponed adoption of September 27, 2006 meeting minutes.

The Commissioners reviewed the expenditure list in the amount of \$12,208.75 for this meeting. Commissioner Lynch motioned, seconded by Commissioner Swiertz to approve the expenditures as listed. Motion carried unanimously.

REPORTS

- A. Commissioners – Issues can only be presented, no action may be taken.**
- B. Recreation –** Recreation Supervisor Ziegelbauer reviewed written report and the commission accepted it as written.
- C. Parks –** Park Foreman’s report was reviewed and accepted as written.
- D. Director –** The Director’s report was accepted as written.

OLD BUSINESS

- A. 2007 Pavilion Fees:** Commissioner Haygood motioned, seconded by Commissioner Lynch to maintain pavilion fees at the same rate as 2006.
- B. Anunson Naming Request:** Commissioner Lynch motioned, seconded by Commissioner Haygood to postpone action to November 15. A request will be made to the Anunson’s to provide additional information to support their request for park naming.

NEW BUSINESS

- A Chapter 17:** Commissioner Lynch motioned, seconded by Commissioner Swiertz to recommend the commission accept the changes made to Chapter 17. Motioned carried unanimously.
- B Flying Fortress:** Commissioner Haygood motioned, seconded by Commissioner Lynch to approve concept of entering into a lease agreement with Flying Fortress for disc golf product sales. Motion carried unanimously.
- C. O’Hauser South Door Replacement:** Commissioner Haygood motioned, seconded by Commissioner Swiertz to replace the doors at O’Hauser South for the amount of \$2000. Motion carried unanimously.

CORRESPONDENCE

Correspondence was reviewed.

MOTIONS BY COMMISSIONERS

Commissioner Haygood motioned, seconded by Swiertz to convene into closed session. Motioned carried unanimously.

Commissioner Swiertz motioned, seconded by Commissioner Lynch to reconvene into open session. Motion carried unanimously.

ADJOURNMENT

Commissioner Swiertz motioned, seconded by Commissioner Haygood to adjourn the Park Commission meeting of October 11, 2006 at 9:36 p.m. Motion carried unanimously.

The next meeting will be at the Community Center Town Hall, November 8, 2006 at 7:00 p.m.

Sincerely,

Judy R. Holtz
Secretary Park Commission