



Town of Menasha Parks & Recreation Department

2000 Municipal Drive
Neenah, WI 54956

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Office Hours: (M-F) 8am-4:30pm

PARK COMMISSION MEETING MINUTES

June 28, 2006

Park Commissioners Present: Mike Lynch, Clarence Peterson, Judy Holtz, Jill Haygood, Glen Allen, Tiffany Vosters and Commissioner Herb Horn

Staff Present: Director Michael T. Kading, Recreation Supervisor Amanda Ziegelbauer

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The Commission meeting was held at *Schildt Park, 1780 Cold Spring Road* and was called to order by President Glen Allen at 7:00 p.m. The Pledge of Allegiance was recited and roll call was taken.

APPROVAL OF MINUTES AND EXPENDITURES

The Park Commission dispenses with the reading of, and adopts the June 14, 2006 meeting minutes. Commissioner Vosters motioned, seconded by Commissioner Peterson to approve. Motion carried unanimously.

The Commissioners reviewed the expenditure list in the amount of \$5,318.84 for this meeting. Commissioner Peterson motioned, seconded by Commissioner Lynch to approve the expenditures as listed. Motion carried unanimously.

PUBLIC FORUM and / or CORRESPONDENCE: none

REPORTS

A. Commissioners – Issues can only be presented, no action may be taken.

- Commissioner Vosters reported a lot of use of the new play equipment at the Meadow Heights Park. Neighbors have requested additional equipment and landscaping. Commission Allen requested that a letter be sent to the adjoining property owner indicating that he is fully responsible for the fence once the commission has contributed towards three sections and four posts.
- Commissioner Lynch noted that the sign in notebook at the trestle is missing.
- Commissioner Haygood indicated that they (the neighborhood) just love the new play equipment and greatly appreciate the trestle trail.

OLD BUSINESS

A. Park Conditions: A status report of Schildt, Strohmeier, Meadow Heights and the Community Center was given.

NEW BUSINESS

A. Election of Officers

Commission President: Commissioner Vosters motioned, seconded by Commissioner Horn to nominate Glen Allen as Commission President. Commissioner Allen motioned, seconded by Commissioner Lynch to nominate Tiffany Vosters as Commission President. The commission vote 6-1 in favor of Glen Allen as Commission President.

Commission Vice-President: Commissioner Lynch motioned, seconded by Commissioner Holtz to nominate Clarence Peterson as Commission Vice-President. No other nominations were made. The commissioner vote 6-0 in favor of Clarence Peterson as Commission Vice-President.

Commission Secretary: Commissioner Peterson motioned, seconded by Commissioner Horn to nominate Judy Holtz as Commission Secretary. No other nominations were made. The commissioner vote 6-0 in favor of Judy Holtz as Commission Secretary.

- B. **Acceptance of Tree Quotes:** Commissioner Holtz motioned, seconded by Commissioner Lynch to accept the annual tree quote as presented by Shade Today Nursery in an amount not to exceed \$2,500 and that should the Sesquicentennial Committee wish to help purchase additional trees they may do so. Motion carried unanimously.
- C. **Acceptance of Asphalt Quotes:** Commissioner Horn motioned, seconded by Commissioner Vosters to accept the quote to complete asphalt work at Schildt Park from Absolute Asphalt, Appleton in the amount of \$4,406.00 and the quote to complete asphalt work at Strohmeier Park from Maloney Landscaping and Paving, Appleton in the amount of \$5,216.00. Motioned carried unanimously.

ADJOURNMENT

Commissioner Vosters motioned, seconded by Commissioner Haygood to adjourn the Park Commission meeting of June 28, 2006 at 8:03 p.m. Motion carried unanimously. *The next meeting will be at Fritsch Park, July 12, 2006 at 7:00 p.m..*

Sincerely,

Judy R. Holtz
Secretary Park Commission