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PARK COMMISSION MEETING MINUTES

MAY 24, 2006

Park Commissioners Present: Mike Lynch, Clarence Peterson, Judy Holtz, Jill Haygood, Glen Allen, and Tiffany Vosters (7:05 p.m.).

Absent: Commissioner Herb Horn

Staff Present:

Director Michael T. Kading, Customer Service Assistant Mary Heiting, Recreation Supervisor Amanda Ziegelbauer, Police Chief Rod McCants

Public: Rich Martin, Frisbee Golf Association, Paul Tyriver, O’Hauser Neighborhood Watch

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The Commission meeting was held at *O’Hauser Park, 1987 O’Leary Road* and was called to order by President Glen Allen at 7:00 p.m. The Pledge of Allegiance was recited and roll call taken.

APPROVAL OF MINUTES AND EXPENDITURES

The Park Commission dispenses with the reading of, and adopts the May 10, 2006 meeting minutes. MOTION: Commissioner Mike Lynch, seconded by Commissioner Clarence Peterson to approve. Motion carried unanimously.

The Commissioners reviewed the expenditure list in the amount of \$5,318.84 for this meeting. MOTION: Commissioner Clarence Peterson, seconded by Commissioner Mike Lynch to approve the expenditures as listed. Motion carried unanimously.

PUBLIC FORUM and / or CORRESPONDENCE

REPORTS

- A. Commissioners – Issues can only be presented, no action may be taken.**
- B. Director Kading**

Director Kading reviewed how the uniform contract has expired with G & K Services. Discussion ensued about future options for renewing the uniform contracts.

Director Kading reviewed the status of the play equipment installation. With so much rain this spring, the installation(s) has been delayed. A small snag in the installation process was rectified by Miller and Associates promptly.

OLD BUSINESS

A. Disc Golf Parking Lot Policy

The O’Hauser disc golf parking lot currently has a policy to close the parking access from December 1 to April 1 each year. This spring, lots of cars were being ticketed by the police for using this no parking area in March during this enforcement period. A request was made to have this policy revised.

Police Chief McCants, Paul Tyriver Neighborhood Watch representative, and Rich Martin representing the Frisbee Golf Association were in attendance.

Chief McCants explained that the potential negative activity may be happening after dark, but the police reports generated were for traffic complaints; squealing tires and different incidents that happened after park closing hours.

Rich Martin explained that if there is any negative activity after hours, maybe there should be more policing at that time. These activities could happen in any parking lot at any area. Why should the Frisbee golfers be restrained from parking in an area, because of activities after house?

Mr. Tyriver, explained that the neighborhood watch does notice the traffic, squealing tires, etc when guests leave this area parking lot. There are times when park users drive in, and drive out so quickly, the neighborhood watchers wonder if it is suspicious behavior.

Alternate options were discussed. The suggestion was made to leave the parking lot open all year round, but to pursue closing the gate at 10:00 p.m. daily. MOTION: by Commissioner Judy Holtz, seconded by Commissioner Tiffany Vosters, to approve the new policy to leave the parking lot open year round, but lot a gate daily at 10:00 p.m. Motion carried unanimously. The Commission stated that more research should continue from the neighborhood watch to assist with suspicious behavior.

NEW BUSINESS

A. Suburban Athletics – new ballfield request

Suburban Athletics Association has proposed an additional ballfield at O’Hauser Park. A line was sprayed on the ground with flag placement for the area proposed. The Commission reviewed the proposal and made a motion to step back and take a full look at the entire park system and table this present request. MOTION: by Commissioner Clarence Peterson, seconded by Commissioner Judy Holtz to table indefinitely. Motion carried unanimously.

B. City of Menasha – Recreation Program

The City of Menasha would like to coordinate, in a more comprehensive manner, class participation starting this fall / winter. Rec Supervisor, Amanda Ziegelbauer, stated that we currently coordinate Lacrosse America with other communities, and camps such as UW-Fox Valley Sports. It was the Commissions wishes to review each request on a case by case basis to see where it will benefit the Town in assisting us fill classes. MOTION: by Commissioner Tiffany Vosters, seconded by Commissioner Clarence Peterson, to continue coordinating classes with other communities on a case by case basis. Motion carried unanimously.

C. Request for Non Profit Waiver – Fritsch Park, Thursday, June 29, 2006

This request is for Wal-Mart to have a picnic at Fritsch Park, where the fund raising will be donated toward the Children’s Miracle Network. The request is to reduce or waive the pavilion fee. Staff recommends a reduction of pavilion fees to cover our expenses for set up and garbage,

electricity, etc. MOTION: by Commissioner Judy Holtz, seconded by Commissioner Mike Lynch, to approve the ½ non profit for this Wal-Mart picnic on June 29, 2006. Motion carried unanimously.

Chairman Glen Allen now passed the gavel to Vice-President Clarence Peterson. He will abstain from this next agenda item.

D. Request for Non Profit Waiver – Schildt Park, Sunday, July 16, 2006

This request is for a waiver of fees at Schildt Park to have a Boys and Girls Brigade picnic on July 16, 2006. MOTION: by Commissioner Judy Holtz, seconded by Commissioner Clarence Peterson, to approve waiving the fees for this July 16, 2006 Boys and Girls Brigade picnic. Motion carried 5 Ayes, 1 abstained.

CORRESPONDENCE

MOTION: by Commissioner Mike Lynch, seconded by Commissioner Clarence Peterson to accept the correspondence as submitted. Motion carried unanimously.

MOTION FOR ADJOURNMENT

MOTION: by Commissioner Tiffany Vosters, seconded by Commissioner Jill Haygood to adjourn the Park Commission meeting of May 10, 2006 at 8:25 p.m. Motion carried unanimously. *The next meeting will be at Wittmann Park, June 14, 2006 at 7:00.*

Sincerely,

Judy R. Holtz
Secretary Park Commission