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PARK COMMISSION MEETING MINUTES

MAY 10, 2006

Park Commissioners Present: Mike Lynch, Clarence Peterson, Judy Holtz, Herb Horn, Jill Haygood, Glen Allen, and Tiffany Vosters.

Staff Present:

Director Michael T. Kading, Customer Service Assistant Mary Heiting,

Excused: Recreation Supervisor Amanda Ziegelbauer

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The Commission meeting was held at the Rydell Environmental Center and was called to order by President Glen Allen at 7:00 p.m. The Pledge of Allegiance was recited and roll call taken.

APPROVAL OF MINUTES AND EXPENDITURES

The Park Commission dispenses with the reading of, and adopts the April 12, 2006 meeting minutes. MOTION: Commissioner Judy Holtz, seconded by Commissioner Clarence Peterson to approve. Motion carried unanimously.

The Commissioners reviewed the expenditure list in the amount of \$11,878.63 for this meeting. MOTION: Commissioner Mike Lynch, seconded by Commissioner Herb Horn to approve the expenditures as listed. Motion carried unanimously.

PUBLIC FORUM and / or CORRESPONDENCE

REPORTS

A. Commissioners – Issues can only be presented, no action may be taken.

B. Park Supervisor Pavlak

Park Supervisor Pavlak report included details about water meters and plumbing being back on at the park shelters. Lots of preparation has been accomplished, on the baseball fields and playground equipment areas. Our summer staff will be starting as noted on his report.

C. Recreation Supervisor Ziegelbauer

Rec Supervisor Ziegelbauer included the spring and tentative summer registrations. It was noted that Summer Coordinator Emily Hess will join us again. Work continues on weekly themes, updating forms, filling staff needs and ordering supplies. Amanda also included the current summer registration status.

D. Director Kading

Director Kading shared the current status of the Fritse Park Redevelopment Plan. The bids were opened on May 2 for the Community Center renovations. Contracts will be awarded during the May 8th Town Board meeting. Director Kading shared the positive comments received about the Citizens Government Academy.

We have upgraded the Park and Recreation software "Rectrac". The trainer was in and staff is preparing policies and procedures for credit card use. We anticipate on-line registration to begin with the fall/winter 2006 brochure.

OLD BUSINESS

A. Park Conditions – none for this meeting.

NEW BUSINESS

A. Disc Golf Parking Lot

Many citations have been issued for the vehicles parked outside of the fenced off parking lot nearest the Frisbee golf course. A request for reconsideration to have the policy adjusted has been received. It was suggested that ideas be forwarded to Director Kading and reviewed at the next Park Commission meeting/tour scheduled for May 24, 2006 at O'Hauser Park.

B. Wittmann Park Design

Director has been working with Menasha Area Soccer to address site amenities and drainage issues. Many suggestions were made and examples shared among the Commissioners. This item may be reviewed when a park meeting / tour come is held at a future meeting.

C. Suburban Athletics – Concession Additions

Mark Zanders was in attendance to propose concession stand addition. After reviewing the drawings the Commission approved the addition. MOTION: by Commissioner Judy Holtz, seconded by Commissioner Herb Horn to permit construction on the concession stand with the condition that all permits and fees are the responsibility of Suburban Athletics. Motion carried unanimously.

CORRESPONDENCE – None for this meeting

Discussion ensued about the upcoming May 24th and summer meetings and specific locations of future Park Commission meetings. Currently the Community Center is being remodeled and alternate locations will need to be designated. The next meeting was determined to be at O'Hauser Park, 1987 O'Leary Rd, Neenah and will include a ½ hour before meeting tour of the park.

MOTION FOR ADJOURNMENT

MOTION: by Commissioner Tiffany Vosters, seconded by Commissioner Herb Horn to adjourn the Park Commission meeting of May 10, 2006 at 8:57 p.m. Motion carried unanimously.

Sincerely,

Judy R. Holtz
Secretary Park Commission