

Utility District Commission Regular Meeting
Municipal Complex - Assembly Room - Monday, May 8, 2006

Minutes

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE

President Arden Tews called the meeting to order at 5:00 p.m., followed by the Pledge of Allegiance. Present were Commissioners Kate McQuillan, Barbara Hanson, and Jerry Jurgensen. One Commissioner position is vacant.

Also Present: Admin. James Archambo; Finance Dir. Myra Piergrossi; Com. Dev. Dir. George Dearborn; Secretary Karen Tweedie; Engineer Brad Werner; Accts. Mgr./Deputy Treas. Paula Pagel; Wastewater Supt. Steve Laabs; Water Supt. Jeff Roth; Paul Eisen; Gary Rosenbeck

2. AWARDS/PRESENTATIONS

3. PUBLIC FORUM (Limited to Ten Minutes - Non-Repetitive Matters)

Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters; however, they cannot be discussed or acted upon until specific notice of the subject matter of the proposed action can be given.

4. DISCUSSION ITEMS

a) Extension of Northwest Interceptor - Engineer Werner gave an update and stated that the next leg will begin and the project still remains under budget. Adm. Archambo and Eng. Werner explained the benefits of continuing to extend further north along CTH CB with the same contractor which would allow work on the interceptor to continue while getting the next leg bid out. President Tews and Commission members discussed the proposed route of the water and sewer lines going to the west, and stated if easements were granted, the Town would be able to continue through private properties with a possible waiver of special assessments to those owners which would require a public hearing. (Maps attached)
Dir. Dearborn discussed the Ogden and Roehl properties whereas each could pay their portion of the water/sewer with a possible recapture agreement in which owners would have up to one year to connect. Finance Dir. Piergrossi explained through a Developer's Agreement, owners could have up to a period of ten years to pay back.

b) East Side Water System Evaluation - Gary Rosenbeck of McMahon Associates discussed the various alternatives for the east side's water supply; either drilling three new wells, or connecting to Appleton, and cited the best alternative appeared to be to continue to stay connected to Menasha with the installation of a second backup well supply. (See Attached)

5. OLD BUSINESS

6. NEW BUSINESS

a) 060508-1:UD Expenditures

MOTION: Jurgensen/Hanson to approve the expenditures as submitted. Motion carried.

b) 060508-2:UD Summer Sewer Credit

MOTION: Jurgensen/McQuillan to adopt as submitted. Motion carried. (See Options attached)

7. ORDINANCES/POLICIES/AGREEMENTS

8. APPROVAL OF MINUTES

a) Regular Meeting - April 24, 2006

MOTION: Tews/Jurgensen to dispense with the reading of the above minutes and approve as submitted. After brief discussion, MOTION: Tews/Jurgensen to amend the minutes under last paragraph of 4. a) Discussion by Pres. Tews, to replace wording to say "...map of only Irish Rd. from County Rd. BB to Shady Lane...". Motion carried on the amendment. On the main motion, motion carried unanimously.

9. CORRESPONDENCE

- a) Water Pumpage Report - April 2006
- b) Water Main Breaks Report - April 2006

MOTION: Jurgensen/McQuillan to accept the correspondence as submitted. Motion carried.

10. REPORTS

- a) Water Superintendent Roth - Reported various water main relay projects have been completed which include Windmar Drive, Eagle Drive, Valley Road and Chain Drive. Currently, one crew is working on Memorial Drive and another will be moving to Appleton Road between Midway and Airport Roads.

11. MOTIONS BY COMMISSIONERS

12. ADJOURNMENT

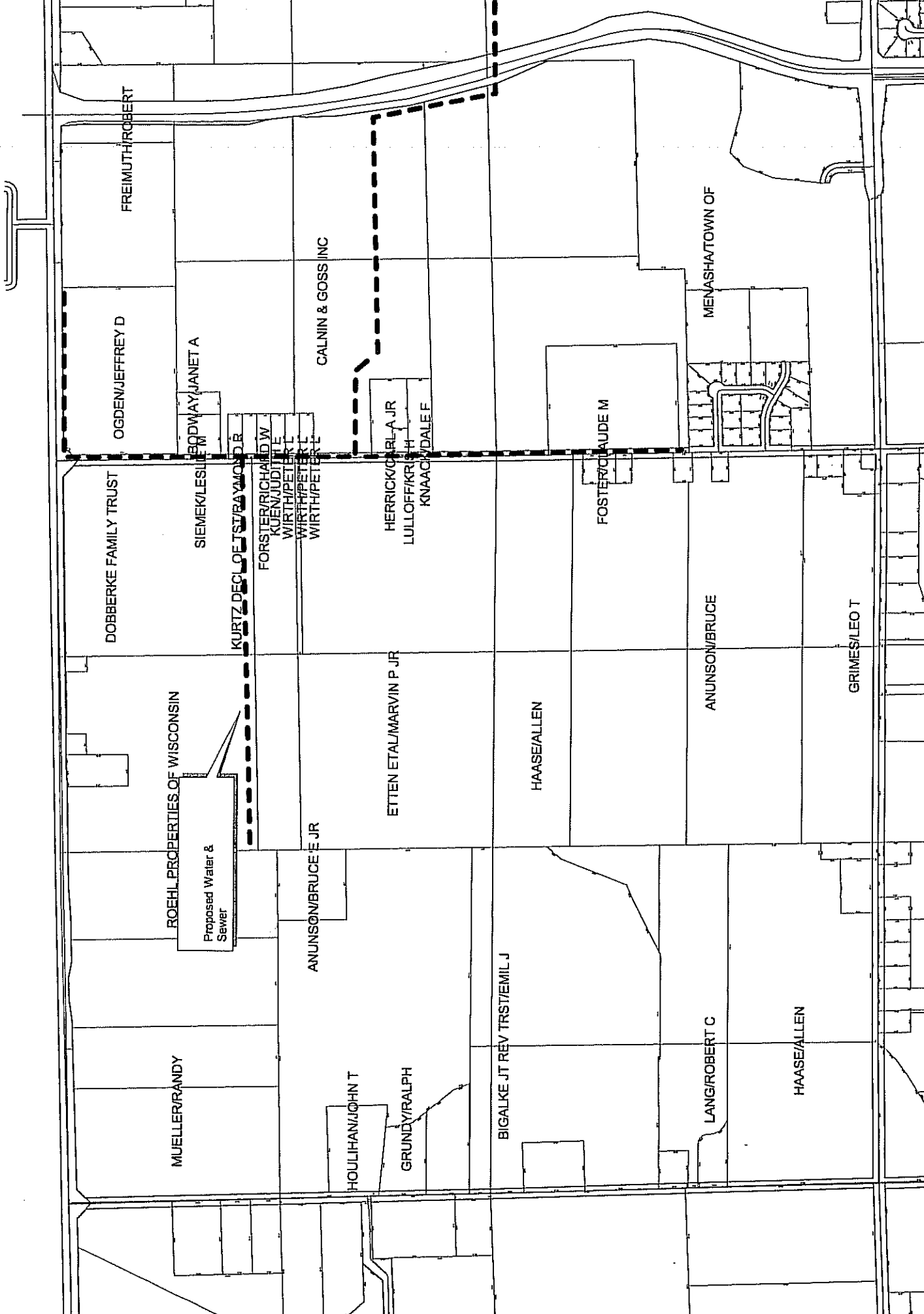
At 5:57 p.m., MOTION: Jurgensen/Hanson to adjourn. Motion carried.

Respectfully submitted,



Karen J. Tweedie, Utility District Secretary

Discussion 4 a.)



FREIMUTH/ROBERT

OGDEN/JEFFREY D

MUELLER/RANDY

ROEHL PROPERTIES OF WISCONSIN
Proposed Water &
Sewer

BODWAY/JANET A

SIEME/LESLEY M

KURTZ/DELOE/S/RYAN/D R

FORSTER/RICHARD W
KUEN/JUDITH L
WIRTH/PETER L
WIRTH/PETER L

ANUNSON/BRUCE E JR

HOULIHAN/JOHN T

GRUNDY/RALPH

ETTEN ETAL/MARVIN P JR

HERRICK/GERALD A JR
LULLOFF/KRISTIN H
KNAACK/DALE F

CALNIN & GOSS INC

BIGALKE JT REV TRS/EMIL J

HAASE/ALLEN

LANG/ROBERT C

HAASE/ALLEN

FOSTER/CLAUDE M

ANUNSON/BRUCE

GRIMES/LEO T

MENASHA/TOWN OF

2

PROPERTY DESCRIPTION

THE SOUTH TWENTY-ONE (21) ACRES OF THE HIGH TRACTS OF SECTION 2, TOWNSHIP 36 NORTH, RANGE 11 EAST, IN THE COUNTY OF WASHINGTON, WISCONSIN, LIES AND EXTENDING LANDS DESCRIBED IN WARRANTY DEEDS RECORDED AS DOCUMENT NO. 11286H.

TAX KEY NOS. 008-0183 AND 008-0181

PARCELS 17, 18, 19, 20 AND 21 OF SECTION 2, TOWNSHIP 36 NORTH, RANGE 11 EAST, IN THE COUNTY OF WASHINGTON, WISCONSIN, LIES AND EXTENDING THEREFROM THAT CERTAIN 100 ACRES OF LANDS DESCRIBED IN WARRANTY DEEDS RECORDED AS DOCUMENT NO. 11286H. ALSO LIES AND EXTENDING THEREFROM LANDS DESCRIBED IN WARRANTY DEEDS RECORDED AS DOCUMENT NO. 11286H. ALSO LIES AND EXTENDING THEREFROM LANDS DESCRIBED IN WARRANTY DEEDS RECORDED AS DOCUMENT NO. 11286H.

TAX KEY NOS. 008-0184 AND 008-0182

PARCELS 17, 18, 19, 20 AND 21 OF SECTION 2, TOWNSHIP 36 NORTH, RANGE 11 EAST, IN THE COUNTY OF WASHINGTON, WISCONSIN, LIES AND EXTENDING THEREFROM THAT CERTAIN 100 ACRES OF LANDS DESCRIBED IN WARRANTY DEEDS RECORDED AS DOCUMENT NO. 11286H. ALSO LIES AND EXTENDING THEREFROM LANDS DESCRIBED IN WARRANTY DEEDS RECORDED AS DOCUMENT NO. 11286H. ALSO LIES AND EXTENDING THEREFROM LANDS DESCRIBED IN WARRANTY DEEDS RECORDED AS DOCUMENT NO. 11286H.

TAX KEY NOS. 008-0184, 008-0187, 008-0182 AND 008-0182

IN YEAR SEVEN FOR EXHIBITS/NOTES CONTAINED BY L.F. JOHNSON AND D.A. JOHNSON TO WISCONSIN MECHANICAL POWER COMPANY DATED JAN. 9, 1935 AND RECORDED OCTOBER 21, 1935 IN VOLUME 321 ON PAGE 152.

2. NORTH-OF-WAY GRANT CONTAINED IN INSTRUMENT DATED BY JAMES H. JOHNSON DATED MAY 2, 1940 AND RECORDED MAY 21, 1940 IN VOLUME 443 ON PAGE 258, AS DOCUMENT NO. 27487H.

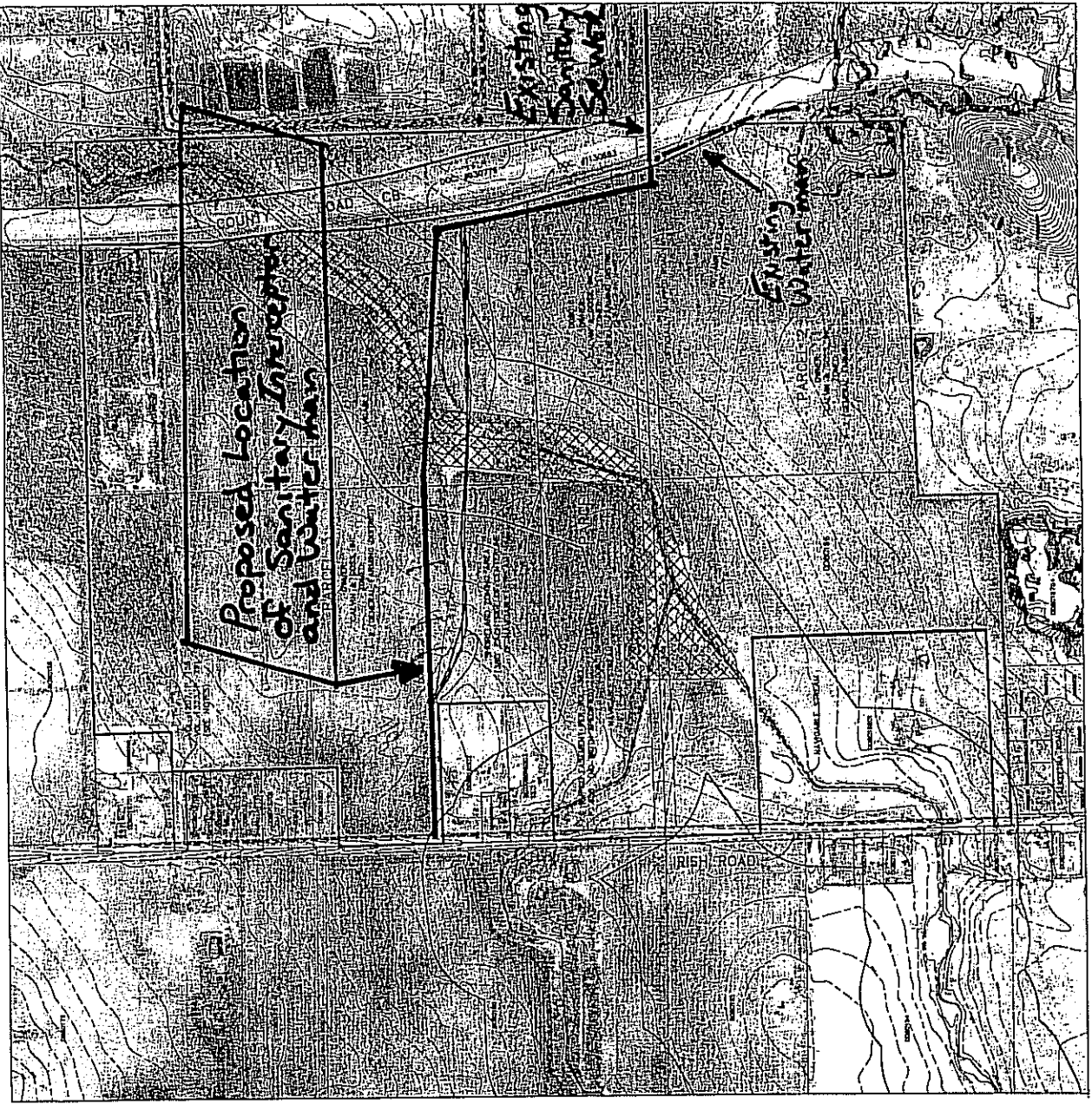
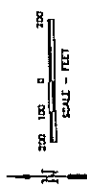
A PARTIAL RELEASE OF EASEMENT DATED NOVEMBER 12, 1939 WAS RECORDED DECEMBER 25, 1939, AS DOCUMENT NO. 73877H.

3. INSTRUMENT UNITED EASEMENT CONTAINED IN INSTRUMENT DATED BY JAMES H. JOHNSON DATED MAY 2, 1940 AND RECORDED MAY 21, 1940 IN VOLUME 443 ON PAGE 258, AS DOCUMENT NO. 27487H.

NOTE: THIS SURVEY MAP WAS PREPARED USING A LETTER REPORT PREPARED BY AERIALITE TITLE SERVICES BEING FILE NO. 008070H.

2. ACCORDING TO THE TAX MAP RECORDS FOR TAX KEY NO. 008-0183-81 AND NORTH OF PARCELS SOUTH OF TAX KEY NO. 008-0187-81, THE PARCELS DESCRIBED IN VOLUME 137 ON PAGE 158 AND VOLUME 132 ON PAGE 258, AS DOCUMENT NO. 27487H, ARE THE SAME AS THE PARCELS DESCRIBED IN VOLUME 137 ON PAGE 158 AND VOLUME 132 ON PAGE 258, AS DOCUMENT NO. 27487H.

3. THE SURVEY MAP WAS PREPARED USING DATA OBTAINED FROM THE WASHINGTON COUNTY GIS DEPARTMENT, AND FIELD WORK HAS BEEN COMPLETED.



This drawing has been reduced to one-half the original size.

Discussion 4. b)

Table #7

SUMMARY OF ALTERNATIVES FOR EAST SIDE WATER SUPPLY

Purchase Water Volume (161 MG/Yr.)

| | Alternate #1-A w/o Improvements Connection to M.U. w/Step II Rate | Alternate #1-B w/Backup Well Supply Connection to M.U. w/Step II Rate | Alternate #2 Develop East Side Supply System | Alternate #3 Connect East / West Systems | Alternate #4 Connection To Appleton |
|--|--|--|--|--|---|
| Purchased Water Cost (160,763,000) Gal. | + \$587,100 | + \$587,100 | 0 | 0 | + \$507,500 |
| Current Purchase Water Cost | - \$382,970 | - \$382,970 | - \$382,970 | - \$382,970 | - \$382,970 |
| Projected Capital Cost | 0 | (\$605,000) | (\$5,100,000) | (\$7,100,000) | (\$900,000) |
| Additional Debt Service* | 0 | + 48,500 | + \$409,000 | + \$569,400 | + \$72,200 |
| Depreciation/RO/Taxes | 0 | + \$14,600 | + \$122,700 | + \$170,800 | + \$21,600 |
| O&M For Treatment | 0 | 0 | (\$103,000 x 125%) + \$129,000 | + \$103,000 | 0 |
| Additional O&M For Treatment | 0 | 0 | + \$25,000 | 0 | 0 |
| Required Net Increase In Revenue | + \$204,130 | + \$267,230 | + \$277,730 | + \$460,230 | + \$218,330 |
| Existing Revenue (2005) | \$3,085,200 | \$3,085,200 | \$3,085,200 | \$3,085,200 | \$3,085,200 |
| % Increase Of Revenue Required | + 6.6% | + 8.7% | + 9.0% | + 14.9% | + 7.1% |

* 20 Years @ 5%

Table #8

SUMMARY OF ALTERNATIVES FOR EAST SIDE WATER SUPPLY

Purchase Water Volume (204 MG/Yr.)

| | Alternate #1-A w/o Improvements Connection to M.U. w/Step II Rate | Alternate #1-B w/Backup Well Supply Connection to M.U. w/Step II Rate | Alternate #2 Develop East Side Supply System | Alternate #3 Connect East / West Systems | Alternate #4 Connection To Appleton |
|---|--|--|--|--|---|
| Purchased Water Cost (204,215,000 Gal.) | + \$728,320 | + \$587,100 | 0 | 0 | + \$644,600 |
| Current Purchase Water Cost (160,763,000 Gal.) | -\$382,970 | -\$382,970 | -\$382,970 | -\$382,970 | -\$382,970 |
| Projected Capital Cost | 0 | (\$605,000) | (\$5,100,000) | (\$7,100,000) | (\$900,000) |
| Additional Debt Service* | 0 | + \$48,500 | + \$409,000 | + \$569,400 | + \$72,200 |
| Dep/ROI/Taxes | 0 | + \$14,600 | + \$122,700 | + \$170,800 | + \$21,600 |
| O&M For Treatment | 0 | @ \$.64/1,000 Gal. x 125% = \$34,800 | 43.5 MG/yr. (\$131,000 x 125%) + \$163,400 | + \$131,000 | 0 |
| Additional O&M For Treatment | 0 | 0 | + \$25,000 | 0 | 0 |
| Required Net Increase In Revenue | + \$345,350 | + \$302,030 | + \$337,130 | + \$488,230 | + \$355,430 |
| Existing Revenue (2005) | \$3,085,200 | \$3,085,200 | \$3,085,200 | \$3,085,200 | \$3,085,200 |
| % Increase Required | + 11.2% | + 9.8% | + 10.9% | + 15.8% | + 11.5% |

* 20 Years @ 5%