



Town of Menasha

2000 Municipal Drive, Neenah, WI 54956

Ph: (920) 720-7103 Fax (920) 720-7116 www.town-menasha.com

Approved at the Annual Town
Meeting on April 16, 2007

ANNUAL TOWN MEETING

Municipal Complex - Assembly Room - Tuesday, April 11, 2006

Minutes

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Town Chair Arden Tews called the Annual Town Meeting of the townspeople to order at 7:00 p.m. and led the Pledge of Allegiance. Deputy Clerk Karen Tweedie noted the roll as follows:

TOWN OF MENASHA ELECTORS PRESENT (46):

Kate McQuillan, Pat McQuillan, Dee Lynch, Mike Lynch, Mark Diersen, Roger Clark, Paul Eisen, Gerald VanOudenhoven, Jeff Roth, Cheryl Fetzer, Edward Fetzer, Marilyn Nennig, Pat Apitz, Mike Lettier, David Petersen, Jim Andrew, Martha Andrew, Barbara Hanson, Joe Nemecek, Laurie Hopkins, Ron Krueger, Jeanne Krueger, Steven DuBois, Emil Bigalke, Keith Kiesow, Randy Gallow, Jay Schroeder, David Henneman, Arden Tews, Mike VanDyke, M. Kamba, J. M. Swenson Jr., John Jackson, Jerry Jurgensen, Beverly Jurgensen, Sallie Ottow, Bill Ottow, Dan Evans, Mary Jo Biedermann, Rod McCants, Jack Klein, Len Kachinsky, Heidi Foster, Marina Miller, Kris Koeppe, Jim Archambo

NON-RESIDENTS PRESENT (15):

Sue Hermus, Amanda Ziegelbauer, Joan Burrill, Sue Wisneski, Steve Laabs, Lynn Wentzel, Michael Kading, Richard Eiberger, Lucas Telfer, Myra Piergrossi, George Dearborn, Michael King, Karen Tweedie, Tom Scheidegger, Greg Curtis

2. INTRODUCTION OF TOWN BOARD AND TOWN STAFF

Chairman Tews introduced the board and staff members present to the townspeople.

3. SWEARING IN OF NEWLY ELECTED OFFICIALS

Deputy Clerk Karen Tweedie administered the Oath of Office to newly elected Supervisor #1 Kate McQuillan, and next administered the Oath of Office to re-elected Supervisor #3 Jerry Jurgensen.

4. ANNUAL AUDIT REPORT - FISCAL YEAR 2005 - VIRCHOW KRAUSE AND CO., L.L.P.

Certified Public Accountant, Mr. Tom Scheidegger of Virchow Krause and Co. reviewed the Town's 2005 audit including Financial Statements, Management Letter, Accounting Procedures, Internal Controls and other matters. (Attached) Several questions were asked and answered by Mr. Scheidegger.

5. APPROVAL OF MINUTES

a) Annual Town Meeting of April 12, 2005

b) Special Town Meeting of the Electors - November 15, 2005

Regarding the minutes, Res. Paul Eisen requested a correction be made to include John Zaborsky as present at the 2005 Annual Town meeting. He then made a motion, seconded by resident Sally Ottow to accept the two sets of minutes as corrected. Motion carried unanimously on a voice vote.

6. OLD BUSINESS - None

7. NEW BUSINESS

a) *Economic Development*: Dir. of Comm. Dev. George Dearborn gave a status report summarizing 2005, projections for 2006, reviewed the future land use map, and explained the value and tax benefits for the Town by creating the proper development mix of one & two-family dwellings, multiple family dwellings and commercial/industrial development (see attached). The N.W. Industrial Park which includes 972 acres was also discussed.

Res. Jack Klein, 1602 Jacobsen Rd., asked about the Town's ratio of single vs. two-family dwellings, Dir. Dearborn did not have that information at this time. He stated further when there is higher density development, it does create a positive cost benefit for the Town. Mr. Klein asked what areas of the Town were represented on the Industrial Park map presented, and Dir. Dearborn explained the coverage shown is the sewer service area. He further questioned the need for a walkway on Jacobsen Rd. & the cost to the Town. Dir. Dearborn explained that the cost is absorbed by the developer, and the reasons for pedestrian trails along collector roadways.

Res. Emil Bigalke, 9452 Clayton Ave., spoke of excessive assessments on his 64-acre farm. Admin. Archambo stated Mr. Bigalke would be eligible for statutory agricultural deferment of his assessments due to the amount of acreage owned. Mr. Bigalke also questioned where the sewer pipe was coming in to his property.

b) *Sesquicentennial*: Res. Dave Henneman, 1396 Ridgeway Ct., gave an overview of the upcoming celebration of the Town's 150th Anniversary which will be held on Fri., August 25 and Sat., August 26. At the opening of the event on Friday evening, there will be a catered fish dinner, music, and dancing on the municipal grounds. Saturday will begin with a pancake breakfast at the Community Center along with a full day that will include games for the kids and various other activities for all ages, items for sale, food, music, a raffle, tree planting, and at dusk the event will conclude with a round of fireworks. Mr. Henneman said letters were mailed to residents and businesses and asked that he or Park Dir. Kading may be contacted if anyone wishes to volunteer at the event. A booklet of the history of the Town of Menasha will also be available for purchase.

Chairman Tews reminded the townspeople of 'National Night Out' which will be held on Mon., July 31 from 4:30 p.m. to 7:30 p.m. There will be educational materials on display, food, a dunk tank and many other activities to partake in.

c) *Any Other Business Permitted by Law to be Discussed*: Res. Marina Miller, 4529 W. Prospect Ave., expressed concern of the speeding in this heavy traffic area and asked who she should contact to slow speeders down. Board members stated it was controlled by Outagamie County, although there were ways the Town could also assist. The Board members will look into the matter and make further contact with Ms. Miller.

Res. Heidi Foster, 1702 Dublin Trail, shared with the audience information from a report, the 'Burden of Tobacco' and explained the effects of tobacco and its impact on productivity, on the economy and health.

Chairman Tews shared some complimentary feedback in the form of e-mails and a letter he received and wanted to share them with the residents. An email was received from Police Admin. Coordinator Kathy Hales who hosted a meeting of the Law Enforcement Administrative Professionals group on March 9, wherein she received very positive comments on the cleanliness and upkeep of the Municipal Complex. The 11-year old building has been dili-

gently maintained by Rick Coonen, the Town's custodian, and by Randy Gallow, Street Superintendent who maintains the outside grounds, coordinates the road repairs and such. Both were commended for their good work. (Attached)

Another email was directed toward the Parks & Rec. Department for the walk/run trails in the Town stating they are a definite asset to our community and complimented the department on how well they are maintained. (Attached)

A letter was received from res. Dale McNamee who is stationed in Mosul, Iraq, and was requested to be read aloud and made part of the official record. He expressed his congratulations and confidence in newly-elected Supervisor #1 Kate McQuillan; noted the decrease in the 2005 tax rate; his belief in complete & timely information pertaining to Board actions to keep residents informed; more timely postings of Town Board packet meeting information; and an outlined plan and vision for the Town's future in which to develop and fund projects & use wisely our tax dollars. (See attached letter)

Res. Dan Evans, 1801 Brighton Beach Rd., expressed concern with walking the trails during the winter months; no safe way along Hwy. 47 between Menasha & Appleton, and questioned why there was no sidewalk in place for school children walking to school. Board members explained reasons of reconstructed of the area with the involvement of 3 municipalities including the Town in the replacement of water lines.

8. SET 2007 ANNUAL TOWN MEETING
Tuesday, April 10, 2007 - 7:00 pm
Municipal Complex Assembly Room
2000 Municipal Drive, Neenah

MOTION: Resident Jeanne Krueger, seconded by resident Joe Nemecek to set the next Annual Town meeting for Tuesday, April 10, 2007 at 7:00 p.m.

Admin. Archambo then explained to the townspeople reasons for a request to move the 2007 Annual Town meeting one week back to April 16, and the time to be set at 6:00 pm., in that it would allow more time for the information to be received from the auditors, and prepared by the Finance Dept. for this meeting.

After discussion, MOTION: Resident Sally Ottow, seconded by resident Martha Andrew to amend the date and time of the next Annual Town Meeting to Monday, April 16, 2007 at 6:00 p.m. in the Assembly Room. Motion carried on the amendment. On the main motion, Motion carried unanimously on voice vote.

9. ADJOURNMENT

At 8:11 p.m., MOTION: Resident Martha Andrew, seconded by resident Heidi Foster to adjourn. Motion carried unanimously on voice vote.

Respectfully submitted,

Karen J. Tweedie, Deputy Clerk