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PARK COMMISSION MEETING MINUTES

MARCH 8, 2006

Park Commissioners Present: Clarence Peterson, Glen Allen, Mike Lynch, and Jill Haygood, Herb Horn

Excused Commissioners: Tiffany Vosters, and Judy Holtz

Staff Present: Director Michael T. Kading Rec Supv Amanda Ziegelbauer
Customer Service Asst. Mary Heiting

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The Commission meeting was held at the Community Center and was called to order by President Glen Allen at 7:00 p.m. The Pledge of Allegiance was recited and roll call taken.

APPROVAL OF MINUTES AND EXPENDITURES

The Park Commission dispensed the reading of, and adopts the February 8, 2006 Park Commission meeting minutes with notations. **MOTION:** by Commissioner Lynch, seconded by Commissioner Peterson, to approve the minutes as submitted. Motion carried unanimously.

The Commissioners reviewed and discussed the expenditure list for \$23,363.82. **MOTION:** Commissioner Horn, seconded by Commissioner Peterson to approve the expenditures as listed. Motion carried unanimously.

PUBLIC FORUM and / or CORRESPONDENCE

Public forum on any subject brought up by residents – *Issues can only be presented and cannot be responded to by the commission per Wisconsin Statutes*

REPORTS

A. Commissioners – discussion only

Commissioner Haygood requested clarification on which trails the Park & Rec Department clear snow from. Specifically the trail between CB – Old Buggy Director Kading would clarify this and reply to Commissioner Haygood which trails are maintained.

B. Recreation

Rec Supervisor Ziegelbauer reviewed the delivery of the Spring / Summer guide, the numbers enrolled for the Daddy/Daughter formal, and website updates. The Daddy/Daughter survey comments were shared with the Commission.

C. Park

Park Foreman Pavlak submitted a report which included playground inspections. Foreman Pavlak is preparing an inspection check list with history and replacement schedules for the future.

D. Director

Director Kading has been meeting with local businesses to formulate a game plan for the upcoming Fritse Park Renovation, April 3rd meeting. The results will be shared with the Mayo Corporation and McDonaldSchafer Group to assist with the Fritse Park redevelopment plans. Play equipment has been ordered for Schildt, Strohmeyer, and Meadow Heights Park(s).

The Community Center renovation documents should be prepared by the end of March through the coordination of Miron and SEH Engineers / Architects, and should be awarded at the Town Board meeting April 24, 2006. The anticipated construction could be as early as May 1, and completed approximately August 15.

OLD BUSINESS

A. Park Conditions

B. Commission Code of Conduct

The Code of Conduct was passed out for the Commissioners to sign.

C. Chapter 17

Chapter 17 revisions to the Public Parks and Community Center were reviewed. The Community Center was not covered under this ordinance previously, so most of the updates include Community Center items. A few revisions were discussed and will be submitted for the next meeting. The ordinance will also be reviewed by the police department for their recommendations.

D. Wood Cutting Policy

The suggested policy changes were reviewed. MOTION: by Commissioner Peterson, seconded by Commissioner Lynch to approve Wood Cutting Policy. Motion carried unanimously.

NEW BUSINESS

A. Park Conditions – none at this time

CORRESPONDENCE

Emails were received from Jason Stevens, Cathie Schmidt, and an unknown author discussing the trail and snow removal conditions. MOTION: by Commissioner Peterson, seconded by Commissioner Haygood to accept the correspondence. Motion carried unanimously.

ADJOURNMENT

MOTION: Commissioner Peterson, seconded by Commissioner Haygood to adjourn the Park Commission meeting of March 8, 2006 at 8:30 p.m. Motion carried unanimously.

Judy R. Holtz,

Secretary Park Commission