



Town of Menasha Utility District

2000 Municipal Drive, Neenah, WI 54956

Submitted for approval on 1/9/06

UTILITY DISTRICT COMMISSION REGULAR MEETING Municipal Complex - Assembly Room - Monday, December 19, 2005

Minutes

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE

President Tews called the meeting to order at 5:00 p.m. followed with the Pledge of Allegiance.

Elected Officials Present: Arden Tews, President Commissioners Jay Schroeder, Barbara Hanson, Jerry Jurgensen and John Zaborsky

Others Present: James Archambo, Admin.; George Dearborn, Com. Dev. Dir.; Jeanne Krueger, Secretary Brad Werner, Town Engineer; Steve Laabs, Wastewater Supt.; Jeff Roth, Water Supt.; Paul Eisen

Excused: Myra Piergrossi, Fin. Dir.; Paula Pagel, Accts. Mgr. /Dep. Treas.

2. AWARDS/PRESENTATIONS - None

3. PUBLIC FORUM - Non-Agendized Utility District Related Matters - None

(Limited to Ten Minutes - Non-Repetitive Matters)

Pursuant to WI State Statutes 19.83(2) and 19.84(2), the public may present matters; however they cannot be discussed or acted upon until specific notice of the subject matter of the proposed action can be given.

4. DISCUSSION ITEMS - None

5. OLD BUSINESS - None

6. NEW BUSINESS

a) 051219-1:UD Expenditures

MOTION: Zaborsky/Jurgensen to adopt to approve the expenditures as submitted with the exception of (none). Motion carried.

b) 051219-2:UD Change Order Number 1 and Final Quantities for 2005 Water Main Replacement Projects

MOTION: Zaborsky/Jurgensen to adopt to approve as submitted. Motion carried.

c) 051219-3:UD Bid Award 2006 Water Main Reconstruction on Memorial Drive, Appleton Road, Chain Drive, Windmar Drive and Eagle Drive

MOTION: Jurgensen/Hanson to adopt to approve as submitted. Motion carried.

d) 051219-4:UD Set Public Hearing for Preliminary Area-Wide Special Assessments for Northwest Interceptor Sanitary Sewer and Water Main Extension

MOTION: Jurgensen/Zaborsky to adopt to approve setting the public hearing date on January 23, 2006 directly following the Utility Commission meeting. Motion carried.

e) 051219-5:UD Bid Award 2006 Northwest Interceptor Sewer Extension, Shady Lane North Through Town Property Across CTH CB; & Water Main Extension, Shady Lane North Along CTH CB

MOTION: Jurgensen/Zaborsky to adopt to approve as submitted. Motion carried 4-1 with Supv. Schroeder voting NAY.

7. ORDINANCES/POLICIES/AGREEMENTS - None

8. APPROVAL OF MINUTES

- a) Regular Utility Commission Meeting - November 28, 2005
- b) Special Utility Commission Meeting - December 1, 2005

MOTION: Zaborsky/Hanson to dispense with the reading of the above minutes and approve as submitted. Motion carried.

9. CORRESPONDENCE

- a) Water Pumpage Report - November 2005
- b) Water Main Breaks Report - November 2005

MOTION: Jurgensen/Zaborsky to accept the correspondence for filing as submitted. Motion carried.

10. REPORTS

- ◆ Wastewater Superintendent Laabs - *Pierce Construction Schedule*: Updated the board members on the Pierce Construction project stating agreements for the monitoring building had been signed.
- ◆ Water Superintendent Roth - *Water Conservation Program*: Updated board members on water conservation program. Supv. Schroeder felt \$5000. had been put in the budget to assist residents in cost savings by encouraging them to utilize water-saver shower heads, etc. Supt. Roth stated the biggest waste of water was lawn care. (Document Attached)

11. MOTIONS BY COMMISSIONERS - None

12. ADJOURNMENT

At 5:33 p.m., MOTION: Schroeder/Hanson to adjourn. Motion carried.

Respectfully submitted,

Jeanne Krueger, Utility District Secretary