



# Town of Menasha Utility District

2000 Municipal Drive, Neenah, WI 54956

Submitted for approval on

11/28/05

## UTILITY DISTRICT COMMISSION REGULAR MEETING

Municipal Complex - Assembly Room - Monday, November 14, 2005

### Minutes

#### 1. CALL TO ORDER, PLEDGE OF ALLEGIANCE

President Tews called the meeting to order at 5:00 p.m. followed with the Pledge of Allegiance.

Elected Officials Present: Arden Tews, President Commissioners Jay Schroeder; Barbara Hanson; Jerry Jurgensen & John Zaborsky

Others Present: James Archambo, Admin. Myra Piergrossi, Fin. Dir. George Dearborn, Com. Dev. Dir. Jeanne Krueger, Secretary Brad Werner, Town Engineer Paula Pagel, Accts. Mgr. /Dep. Treas. Steve Laabs, Wastewater Supt. Jeff Roth, Water Supt.

#### 2. AWARDS/PRESENTATIONS - None

#### 3. PUBLIC FORUM - Non-Agendized Utility District Related Matters - None

(Limited to Ten Minutes - Non-Repetitive Matters) Pursuant to WI State Statutes 19.83(2) and 19.84(2), the public may present matters; however they cannot be discussed or acted upon until specific notice of the subject matter of the proposed action can be given.

#### 4. DISCUSSION ITEMS - None

#### 5. OLD BUSINESS - None

#### 6. NEW BUSINESS

##### a) 051114-1:UD Expenditures

MOTION: Jurgensen/Schroeder to adopt to approve the expenditures as submitted with the exception of (none). Motion carried.

b) 051114-2:UD Proposed Amendment for the December 5, 2005 Utility District Commission Meeting MOTION: Jurgensen/Schroeder to adopt to approve, choosing Option No. 1; Cancellation of the December 5, 2005 meeting. Motion carried.

##### c) 051114-3:UD Write Off Uncollectible Utility Accounts

MOTION: Zaborsky/Jurgensen to adopt to approve as submitted. Motion carried.

#### 7. ORDINANCES/POLICIES/AGREEMENTS - None

#### 8. APPROVAL OF MINUTES

##### a) Regular Utility Commission Meeting - October 24, 2005

MOTION: Hanson/Jurgensen to dispense with the reading of the above minutes and approve as submitted. Motion carried.

#### 9. CORRESPONDENCE

##### a) Industrial Surcharges - September 2005

##### b) Water Main Break Report - October 2005

##### c) Water Pumpage Report - October 2005

MOTION: Jurgensen/Hanson to accept the correspondence for filing as submitted. Motion carried.

10. REPORTS - None

11. MOTIONS BY COMMISSIONERS

At 5:13 p.m., MOTION: Jurgensen/Schroeder to convene into closed session pursuant 19.85(1)(e) of the WI State Statutes; deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically to discuss billing related to Pierce Manufacturing and the monitoring station. Motion carried.

The following were present:

President Arden Tews, Jim Kirk, GC-MW Sewerage Commission Supt., **Dir./Finance Myra Piergrossi**, Commissioners Jay Schroeder, Barbara Hanson, Jerry Jurgensen & John Zaborsky Secretary Jeanne Krueger, Town Attorney Roger Clark, Wastewater Supt. Steve Laabs

Discussion ensued regarding Pierce Mfg. billing, flow meter functions and the monitoring station.

The Utility Commission, following this meeting, pursuant to WI Statutes 19.85(2), may reconvene into open session to act on any business discussed in closed session.

At 5:59 p.m., MOTION: Zaborsky/Hanson to reconvene into open session. Motion carried.

12. ADJOURNMENT

At 6:00 p.m., MOTION: Jurgensen/Schroeder to adjourn. Motion carried.

Respectfully submitted,

Jeanne Krueger, Utility District Secretary