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PARK COMMISSION MEETING MINUTES

MAY 11, 2005

Park Commissioners Present: Richard Gawinski, Michael Lynch, Clarence Peterson, John Zaborsky, Judy Holtz, Glen Allen and Herb Horn (arrived at 7:30).

Staff Present:

Director Michael T. Kading Bookkeeper Mary Heiting

Public: Barbara Hanson

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The Commission meeting was held at the Community Center and was called to order by President Richard Gawinski at 7:00 p.m. The Pledge of Allegiance was recited and roll call taken.

APPROVAL OF MINUTES AND EXPENDITURES

The Park Commission dispenses with the reading of, and adopts the April 13, 2005 meeting minutes. MOTION: Commissioner John Zaborsky, seconded by Commissioner Judy Holtz to approve. Motion carried unanimously.

The Commissioners reviewed the expenditure list in the amount of \$8,953.82 for this meeting. MOTION: Commissioner Glen Allen, seconded by Commissioner Clarence Peterson to approve the expenditures as listed. Motion carried unanimously.

PUBLIC FORUM and / or CORRESPONDENCE

Public forum on any subject brought up by residents – *Issues can only be presented and cannot be responded to by the commission per Wisconsin Statutes*

REPORTS

A. Commissioners – Issues can only be presented, no action may be taken.

B. Park Foreman Pavlak

C. Recreation Supervisor

D. Director Kading

Commissioners Lynch stated that a former employee noticed in the CB Nature Park that the motorized vehicle sign was re-installed. He still noticed that ATV's are going through the park and recently found markings for paint ball shooting. Staff will review the existing ordinances against these violations.

Fritse Park Program Task Force: The group met on April 20 to review the draft case and "60 list." Cathie Tierney, CEO Community First Credit Union, has been very helpful in reviewing and collecting information. Director Kading has been working closely with McDonald and Schafer and Mayo to formulate "the case." My expectation is letters will be mailed by the end of the month with interviews beginning in June. Chairman Tews has requested a status report and I have asked Mike McCoy to make that presentation on May 23 Town Board meeting.

Trestle Trail Project: Decking work has begun. I-beams for the structures have been set. The grand opening ceremony is scheduled for Saturday, August 27.

Hwy. 10 Friendship Trail: We had to institute a stop work order on the excavation of the project. Several large pockets of top soil have been found and the engineer needs to come up with a cost effective solution. This will push the completion of the trail into June.

Volunteer Work Day: I had the honor of working with the Appleton Disc Golf Club from 9:00 – 12:00 on Saturday, April 23. We thinned out some overgrown areas, placed wood chips around the front nine t-boxes and baskets, and complete garbage patrol (42 labors hours). Ron and I then met out on the Rydell property to assist the UW-Oshkosh group in removing debris from the marina and completing buckthorn removal (48 labor hours).

OLD BUSINESS

A. Park Conditions – none for this meeting.

NEW BUSINESS

A. Elect Vice President of the Park Commission

Nominations for Glen Allen were received for the Park Commission Vice President vacancy. No other nominations were submitted. President Gawinski confirmed there were no other nominations. MOTION: by President Richard Gawinski, seconded by Commissioner John Zaborsky to elect Glen Allen as Vice President.

B. Recreation Supervisor - Ziegelbauer

The personnel committee has been working with Director Kading for the selection of a new Recreation Supervisor. A recommendation to hire Amanda Ziegelbauer had been approved. Amanda will start at ¾ time and her first day will be May 16, 2005. MOTION: by Commissioner Mike Lynch, seconded by Commissioner Clarence Peterson to approve Amanda Ziegelbauer for Recreation Supervisor. Motion carried unanimously.

C. Park Pavilion Waiver Request

The Park & Recreation Department has received a request to waive the fee for the Boys & Girls Brigade to use Schildt Park for two dates in the summer of 2005. MOTION: by Commissioner John Zaborsky, seconded by Commissioner Clarence Peterson to waive the fee for this non profit organization. Motion carried 6 yes 1 abstained.

D. Next Meeting

The Park staff has made arrangements to rent a van to take all of the Park Commissioners and any Town Board of Supervisors interested on a park tour. To utilize as much day light hours, starting time will be 6:00 p.m. at the Rydell Environmental Center, Wednesday May 25. Commission business will begin at 6:00 at the Rydell Center and the tour immediately following.

CORRESPONDENCE

A. Zaborsky – Rydell Lease Information

B. UW – Oshkosh Letter

C. Letter to Adjacent Dube Property Owners

D. Goodnight

MOTION FOR ADJOURNMENT MOTION: Commissioner John Zaborsky, seconded by Commissioner Herb Horn to adjourn the Park Commission meeting of May 11, 2005 at 7:45 p.m. Motion carried unanimously.

Sincerely, Judy R. Holtz, Secretary Park Commission

May 11, 2005 Park and Recreation Commission Minutes